

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

### PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Jennifer Wright	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$22,200.00	Advantage CT / RQS #:	CT-01A-2022092000000000852
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	10/1/2022	Proposed End Date: 12/30/2022
Vendor/Provider/Grantee Name, City, State:		Bell Training Academy Mail Stop 8A-61 P.O. Box 482 Fort Worth, TX 76101	
Brief Description of Goods/Services/Grant:		Helicopter Emergency Training and Check Rides	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	<b>x</b>	J. Willing and Qualified
<b>X</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

## State of Maine Procurement Justification Form

### PART III: SUPPLEMENTAL QUESTIONS

The Aviation Branch conducts annual, four day "Factory Training" for flight operations, emergency operations and systems ground school. This training is given by an outside contractor. The flight also includes an FAA check ride.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

As the manufacturer of the UH-1H and Bell 407, Bell Training Academy offers the best initial and recurrent training for these helicopters because they have factory trained instructors and teach thousands of students each year. The Bell Training Academy annual training is the industry standard throughout the country for professional operators and our pilots will receive the best training possible from this organization. When talking with other state aviation directors, they agree with our assessment and use Bell themselves. Additionally, Bell Helicopter has \$100 million in liability insurance for any training incidents.

The Bell Training Academy was contacted in mid-July for a quote and schedule and recently responded that they are able to squeeze us into their schedule in October enabling us to get our safety/annual training and check rides completed in our timeline and safety needs.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

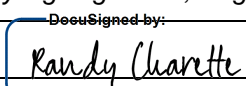
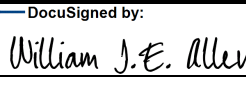
The Aviation Branch uses Bell Training for initial helicopter training which only happens when new pilots are hired. We used Bell Training for many years as our annual training as well and their costs have always been and continue to be fair and reasonable. The Bell Training Academy has over 30 flight instructors.

This training will bring instructors to Maine, utilize our aircraft which results in cost savings.

#### 4. Describe the plan for future competition for the goods or services.

We are currently seeking out other states and municipalities with aviation programs to look for alternative options for a more competitive process for this unique and very important safety requirement.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small>		
			
<b>Printed Name:</b>	<small>8F3DD450C23241F...</small> Randy Charette	<b>Date:</b>	9/20/2022
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small>		
			
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> William J.E. Allen	<b>Date:</b>	9/22/2022

NOI 0920220955 09/23/2022 - 09/29/2022