



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Inland Fisheries & Wildlife; Bureau of Resource Management		
Department Contract Administrator or Grant Coordinator:		Bethany Atkins		
(If applicable) Department Reference #:		Caribou Stream DWA		
Amount: (Contract/Amendment/Grant)	\$228,500 to be encumbered Contract amount \$457,000	Advantage CT / RQS #:	20220912000000000767	
CONTRACT	Proposed Start Date:	08/31/2022	Proposed End Date:	3/30/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Hope Hilton, Esq, Harpswell, ME (as escrow agent) G. R. Timber Holdings LLC; Van Buren, ME (landowner)		
Brief Description of Goods/Services/Grant:		Acquisition of approximately 930 acres in the towns of Washburn and Woodland, ME.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MDIFW will purchase a 300-acre parcel of land in Woodland and 630 acres in Washburn from G.R. Timber Holdings, LLC. The purpose of the acquisition is to protect and manage this area primarily as deer habitat, in response to LD 404. The land will become a Wildlife Management Area, open to the public for hunting and trapping.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities, specifically protection of deer habitat. It is owned by a private landowner.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The value of land was determined by a licensed appraiser meeting UASFLA standards and will be reviewed by a third party to confirm the appraisal meets standards identified. The landowner has agreed to sell for the appraised value.

MDIFW will use \$228,500 in a federal grant towards this acquisition. The balance of \$228,500 is from a Land for Maine's Future Grant.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

PART IV: LATE JUSTIFICATION

1. Is the vendor currently working? Yes No – If No, proceed to Part V

2. If you answered Yes to question 1, explain why the vendor is working before the contract is final approved.

PART V: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

1. Does this request utilize ARPA/MJRP Funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART VI: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
Printed Name:	 <small>DocuSigned by:</small> Timothy P. ... Deputy Commissioner		Date: 8/16/2022
Signature of DAFS Procurement Official:	 <small>DocuSigned by:</small> Martha Verhille		
Printed Name:	891CE7A1493D45B... Martha Verhille	Date:	9/21/2022

