



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Form's page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		CDC Office of Population Health Equity Ian Yaffe / Patricia Reinhard		
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Patricia Wall		
(If applicable) Department Reference #:		CD2-23-1535		
Amount: (Contract/Amendment/Grant)		\$ 428,625.00	Advantage CT / RQS #:	CT 10A 20220808 ** 0438
CONTRACT	Proposed Start Date:	9/1/2022	Proposed End Date:	6/30/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Preble Street Portland Maine		
Brief Description of Goods/Services/Grant:		Support testing and mitigation of COVID-19 among people experiencing homelessness.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Provider under this agreement shall coordinate resources, develop strategies, and support relationships to mitigate COVID-19 in populations experiencing homelessness by establishing a full-time homeless shelter and encampment COVID-19 Mitigation Coordinator. The Mitigation Coordinator will partner with a collaborative of non-profit organizations that operate homeless shelters or serve people who are experiencing homelessness.

Intended outcomes of this project will be improvements to coordination of COVID-19 testing, preparation, prevention, and response. Other improvements expected from this work include increased data collection, expanded access to testing, improved infection control and prevention, and the development of partnerships between homeless service provides and health care organizations.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

As one of Maine's largest agencies serving individuals experiencing homelessness operating since 1975, Preble Street operates in several locations across Greater Portland. The mission of the agency is to provide accessible barrier-free services to empower people experiencing problems with homelessness, housing, hunger, and poverty, and to advocate for solutions to these problems. Preble Street has been conducting vaccine outreach, education and administration since 2021, holding vaccine clinics for people experiencing homelessness. In addition to shelter-based services. Preble Street has a wide reach across the community, conducting street outreach to connect with unhoused people across Portland every day, and they support people experiencing unmet housing and healthcare needs through targeted case management. Their outreach and access to at-risk populations presents an opportunity to reach populations in need of COVID-19 services, and acutely informs their awareness of the needs of the community. The COVID-19 Mitigation Coordination vendor must have organizational and coordination skills for managing mitigation services. Preble Street has been a trusted vendor of Vaccine Equity funds since 2021 and has the best capacity, knowledge and infrastructure needed to provide COVID-19 Mitigation Coordination services.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Maine was awarded these funds from US CDC. This is the total amount available to sub-award to grantees for the services. A proposal for services was provided, but the cost was predetermined by Maine, per the US CDC grant.

4. Describe the plan for future competition for the goods or services.

Future procurement of these services will be sought through a competitive Request for Proposals (RFP) process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

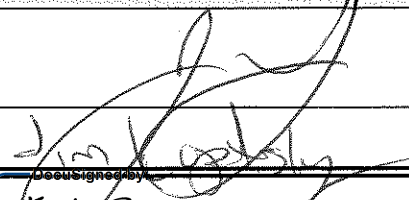

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	<i>Jim Kelly</i>	Date:	<i>24 - Aug - 22</i>
Signature of DAFS Procurement Official:			
Typed Name:	<small>4102BA36FAF44CD...</small> Kathy Paquette	Date:	9/19/2022