

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Marine resources/Bureau of Maine Science			
Department Contract Administrator or Grant Coordinator:		Michael Erwin			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$26,400	Advantage <u>CT</u> / RQS #:	13A 20220719000000000193		
CONTRACT	Proposed Start Date:	9/6/2022	Proposed End Date:	1/5/2023	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		ELECTRICAL SYSTEMS OF MAINE			
Brief Description of Goods/Services/Grant:		TO REPAIR AND REPLACE DAMAGED ELECTRICAL IN AQUARIUM			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

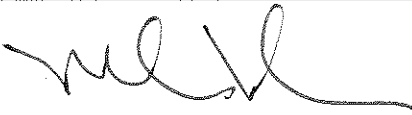
Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	SEVERAL LOCATIONS IN AQUARIUM SALT WATER HAS AFFECTED OLD METAL CONDUIT ELECTRICAL CONNECTIONS, BREAKER PANELS AND POSE A RISK TO WORKERS AND PUBLIC. REPAIR AT THIS TIME IS ESSENTIAL.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Electrical systems of Maine were selected, they have done work at DMR site prior and have a good working relationship with Maintenance crew and after going over project with two other contractors EMS has a better understanding of what is needed for the repairs. The other two contractors also provided pricing and EMS was 1,400. Dollars from lowest bid. EMS can start the project within the timeline we need.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	DMR picked the most reliable source to take care of this problems, Fair market pricing was also taken into consideration at this time
4. Describe the plan for future competition for the goods or services.	DMR will continue to look for qualified contractors to do these kind of specialty jobs and who have experience in this type of work.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPAMJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	8/23/22
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	Martha Verhille	Date:	9/7/2022