



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Transportation		
Department Contract Administrator or Grant Coordinator:		George Macdougall		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 126213.00	Advantage CT / RQS #: RQS	17A 20220804*180	
CONTRACT	Proposed Start Date:	7/16/2022	Proposed End Date:	7/16/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Artemis International Solutions Corporation 2028 E BEN WHITE BLVD STE 240-2650 AUSTIN TX 78741 United States		
Brief Description of Goods/Services/Grant:		Support for department wide scheduling software that DOT owns		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department owns licenses for Artemis APV and uses it to support the project scheduling of their construction projects. This invoice is for the final year of support and maintenance of the software as we are going through the RFP for selection of its replacement. We have already signed the support agreement.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This is proprietary software, only this vendor can provide the software maintenance and support.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs are a 25% increase over the prior year, but is the first price increase in the last 4 years, as we did a 3 year purchase agreement. The high cost of support/maintenance is one of the factors that caused us to decide to go to RFP despite owning the licenses outright. We are required by Office of Information Technology and MaineDOT to carry support and maintenance on critical application software.

4. Describe the plan for future competition for the goods or services.

We expect to post the RFP, currently nearing completion of drafting, later this summer.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)



Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	William Pulver, C.O.O.	Date:	7-22-2022
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka	Date:	8/16/2022