

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Secretary of State, Information Services			
Department Contract Administrator or Grant Coordinator:	Chris Johnson – Deputy Secretary of State Chief Information Officer			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 8500.13	Advantage CT / RQS #:	20210920000000000285	
CONTRACT	Proposed Start Date:	09/20/2021	Proposed End Date:	12/20/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Boca Systems Inc 1065 S Rogers Circle Boca Raton, FL 33487			
Brief Description of Goods/Services/Grant:	Lemur-Z (26) Printers for Qflow			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The current thermal ticket printers installed in our Q-Flow kiosks are designed and approved to work with the Windows 7 operating system. New drivers or support have not been in place since 2019 due to security reasons and the Windows 7 operating system. We are installing new PCs, which have the Windows 10 operating system and the needed added security. These printers will no longer function under Windows 10 due to recent changes to Windows 10 deemed necessary for plugging security exploits. These printers are not designed to work in Windows 10, and they fail when installing the monthly security updates, caused by Microsoft stopping services.

These changes will prevent us from deploying the new Windows 10 PCs necessary for the Qflow upgrade schedule before the end of the year

Our extensive research found this company that manufactures their own product that is an almost perfect replacement for our current thermal printers including power requirements, dimensions needed for installation in our kiosks, and functionality under Windows 10.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This vendor is unique for seeing a need for this type of printer to be manufactured to provide the security that is needed. They were very responsive in our request for a rush of the printer and provided all documentation we needed to establish a connection to our Qflow ticket system. We have installed this printer in one of branch locations as a pilot and has proven to be successful for our needs.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

After extensive research which included our Qflow vendor we found this company that does their own manufacturing of thermal ticket printers which is an exact replacement for our current printers in our kiosks. Due to the size limitations inside the kiosk and customizations to accept the current printer an almost exact size was needed.



We are in the process of an upgrade to the Qflow software and need to install new Windows 10 PC into the kiosks in all BMV Branch locations. The recent security patching to Windows 10 have made our current printer inoperable and after 2 months there is no sign this will change. We purchased one from this company to test and it is an identical match for our needs, also their software is fully compatible with Windows 10 and all its security requirement. We have been unable to find another replacement for the exact footprint needed in our kiosks and compatible with Windows 10.

4. Describe the plan for future competition for the goods or services.

This printer has expectations of 5 years of more for replacement. When its time for replacement, we will pursue looking into other companies that have availability for replacement that is cost effective.

PART IV: APPROVALS

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Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Christopher K. Johnson	Date:	9-20-2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>EA813178102243C...</small>		
Printed Name:	Joseph Zrioka	Date:	9/21/2021