

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	DACF / Northern Region Parks		
Department Contract Administrator or Grant Coordinator:			
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 5,942.61	Advantage CT / RQS #:	RQS 20210914*0267
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	WB Macomber II Plumbing, Dover-Foxcroft, Maine		
Brief Description of Goods/Services/Grant:	Water system repairs		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input checked="" type="checkbox"/>	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
Repair failed water system including a new pressure switch, well pump, pressure gauge, pressure relief valve, wiring, air vents and a fan.

## State of Maine Procurement Justification Form

### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The selected vendor was the only plumber who returned or answered a call for immediate assistance.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Funding for this project is provided by dedicated park funds.  
014 01A G564 33 4701 LOON

**4. Describe the plan for future competition for the goods or services.**

The Bureau of Parks & Lands will continue to solicit for multiple bids.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	DocuSigned by: <i>Amanda E. Beal</i>		
<b>Printed Name:</b>	20AF3A2882BB4AA...	<b>Date:</b>	9/16/2021
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>William J.E. Allen</i>		
<b>Printed Name:</b>	2D5B6E39F57E44A...	<b>Date:</b>	9/21/2021

NOI 0920210749 09/21/2021 - 09/27/2021