

PM-43900

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Division of Vocational Rehabilitation	
Department Contract Administrator or Grant Coordinator:		Eric Dibner 623-7950 592-2087	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 20,000.00	Advantage CT / RQS #:	2020119000000001588
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	October 1, 2020	Effective Date:
	Previous End Date:	September 30, 2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Alpha One South Portland, ME 04106	
Brief Description of Goods/Services/Grant:		Independent Living Services (ILS) for persons with disabilities.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
This amendment provides an increase for the Independent Living Services (ILS) Program. Operation of this program helps ensure that individuals with severe disabilities can live safely in their homes and participate in community activities. The program is "funding of last resort" and provides equipment and home modifications for which individuals have no other resources. Without a State ILS Program, potential recipients of the services would be unable to accomplish their independent living goals, which would result in irreparable economic and human loss to the state.

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### PART III: SUPPLEMENTAL INFORMATION

Under subpart B of Title VII of the federal Rehabilitation Act, as amended, the State receives funds for the purpose of providing ILS. The Act requires that the State approve a State Plan for Independent Living (SPIL), which Maine has done, describing how the funds will be distributed. The SPIL, in establishing how the Title VII-B funds shall be used, specifies that the funds will go to the independent living center, Alpha One, to support services to customers.

Maine statute (Title 26, Chapter 19, Subchapter 2, Article 3) authorizes such services.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The vendor is a qualified Center for Independent Living, as defined in the Rehabilitation Act. There is only one independent living center in Maine, Alpha One. It provides services statewide from offices in Bangor and South Portland and with staff in Presque Isle.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

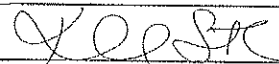
The State established the costs for delivering IL services with Alpha One several years ago. The costs of professional services by Alpha One are consistent with service fees for similar organizations. The consumers, the end-recipients of IL funding for home improvements, are given training by Alpha One on finding appropriate providers/installers at the most reasonable costs and, where applicable, leveraging funding from other programs.

**4. Describe the plan for future competition for the goods or services.**

In 2002 and 2006, the Division advertised and solicited letters of intent and proposals for ILS, and Alpha One has been the only bidder.

While development of additional independent living centers in Maine might foster competition, the Statewide Independent Living Council has stated in the State Plan for Independent Living they do not envision such a development as a viable option, since the Title VII annual allocation to Maine is inadequate to support additional centers.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Laura A. Fortman, Commissioner of Labor	<b>Date:</b>	9/13/2021
<b>Signature of DAFS Procurement Official:</b>			
<b>Printed Name:</b>		<b>Date:</b>	