

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Division of Juvenile Services			
Department Contract Administrator or Grant Coordinator:	Sonja Morse			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 67,500	Advantage CT / RQS #:	CT 03A 20210816000000000362	
CONTRACT	Proposed Start Date:	October 1st, 2021	Proposed End Date:	June 30th, 2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Wings for Children and Families, 900 Hammond St. Bangor, Maine, 04401			
Brief Description of Goods/Services/Grant:	Hi-Fidelity Wraparound Services			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The DOC has been receiving wraparound services provided by Opportunity Alliance through a sub-award of a federal grant awarded to Thrive. As the Thrive grant closed on 9/30/17, the department decided to continue these services through a sole sourced contract. The Department has critical needs in each region and for youth coming out of Long Creek, to receive wraparound facilitation, individual planning funds (direct and indirect supports), and continue case management supervision. These services are critical for delivering positive youth outcomes and decreasing recidivism rates statewide.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Wings is one of two capable providers who offer this service. The other, Opportunity Alliance, is located in the southern part of the state (Region 1) and not capable of serving youth in Region 3 and parts of Region 2. The department contracts with OA separately for Region 1 services. Wings is uniquely qualified to provide these services given their experience with DOC and executing the services, as well as their geographic location related to the department's specific need. The provider is uniquely positioned to administered Flex Fund Dollars through the Regional Community Care Teams, which reviews youth reentering the community from secure confinement, due to policies and procedures already in place and mechanisms to administer flex fund dollars.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The requested value is based on the current hourly rate for services plus indirect cost rates multiplied by the average number of youth served over the last 24 months. This forecasted cost is comparable to the current per client rate of the existing DOC and Opportunity Alliance Wrap services contract.

4. Describe the plan for future competition for the goods or services.

Maine DOC does not plan on putting this service through a competitive bidding process due to the number of available providers capable of executing programing objectives, assessed by the Division of Juvenile Services team. Maine DOC will reevaluate the provider landscape before each fiscal year begins and, in the event one or more additional providers are available, DOC will then open up a competitive bidding process.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Colin O'Neill	Date:	9/13/21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	9/14/2021

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