

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife	
Department Contract Administrator or Grant Coordinator:		Bethany Atkins	
(If applicable) Department Reference #:		Center Point, Bowdoinham boundary survey	
Amount: (Contract/Amendment/Grant)	\$ 15,940.00	Advantage CT / RQS #:	2021081800000000394
CONTRACT	Proposed Start Date:	8/27/2021	Proposed End Date: 12/31/2021
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Boynton & Pickett, LLC	
Brief Description of Goods/Services/Grant:		Provision of a boundary survey of lots to be transferred to MDIFW and Kennebec Estuary Land Trust.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
x	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The purpose of this Contract is to provide MDIFW with a boundary survey of an approximately 151-acre parcel of land located in Bowdoinham, ME and indicated as Map R08, Lot 23 on the Town of Bowdoinham tax maps. MDIFW is purchasing a portion of this acreage and will incorporate the property into the Merrymeeting Bay Wildlife Management Area. The Kennebec Estuary Land Trust will acquire the remaining portion of the lot. Both parcels provide important habitat for fish and wildlife and will be open to the public for recreational pursuits. Grant funding and Department land acquisition policies require completion of a boundary survey.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

MDIFW reached out to five separate companies inquiring about availability. Three of the five replied stating they were either not available to complete the project at this time or did not respond. Of the two survey companies replying with interest, Boynton and Pickett was the only able to meet the timeframe needs for survey completion. Additionally, this Vendor has provided services for the state before and understands the needs of the state and funders for surveys as due diligence prior to land acquisitions.

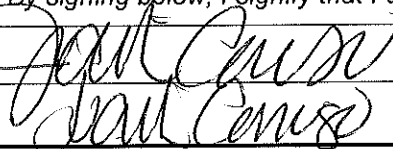

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

MDIFW has commissioned several surveys across the state in the last year. The Vendor's price of \$15,940 to survey 151 acres is consistent with the prices quoted by the other surveyor offering an estimate for this project and also with other survey contracts MDIFW has entered into recently.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue. MDIFW will continue to seek estimates from multiple vendors prior to entering into contracts.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Paul Conroy	Date:	8/19/21
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	9/10/2021