

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DVEM	
Department Contract Administrator or Grant Coordinator:		Joseph Wilson	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 7,985.00	Advantage CT / RQS #:	15A 20210813*0349
CONTRACT	Proposed Start Date:	10/1/2021	Proposed End Date: 9/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Overhead Door Company of Bangor Hermon, ME 04401	
Brief Description of Goods/Services/Grant:		Yearly inspections of 117 doors of various designs at the Bangor International Airport Facility.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The Air National Guard and OSHA regulations require yearly inspections of overhead doors, MEGADOORS, and large sliding airplane hangar doors to meet United States Air Force mission requirements. In addition, there are also fire doors and roll-up fire doors that must be inspected and certified yearly to meet NFPA fire regulatory requirements for fire safety.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Maine Air National Guard at Bangor Intl. Airport has a requirement that all their doors be inspected yearly. These include extremely large MEGA Doors and aircraft hangar doors. There are strict guidelines concerning training certifications from the vendor to allow for any work to be done. As a result, Overhead Door Company of Bangor is the only company in Maine that is available and qualified to do this service by the maker of MEGA and airplane Hangar doors, Assa Abloy Entrance Systems.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This vendor has been performing these inspection services for many years. The rates have stayed consistent with some justifiable increases in costs.

4. Describe the plan for future competition for the goods or services.

When the contract is up for renewal, we will inquire to the manufacturer if there are any other certified inspectors in the area. If so, we will put out an RFP. If not, we will have to look at a Single Source again.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>Frances J LaPointe</i>	Date:	<i>9/3/2021</i>
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Sue H. Garcia</i>		
Printed Name:	<small>E5DB92AC0F8D490...</small> <i>Sue H. Garcia</i>	Date:	<i>9/9/2021</i>