

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety – Crime Lab			
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Amy Gower			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 0.00	Advantage CT / RQS #:	RQS-16A-20210803*0130		
CONTRACT	Proposed Start Date:	08-30-2021	Proposed End Date:	08-30-2024	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Sirchie Acquisition Co, LLC 100 Hunter PL Youngsville, NC 27596			
Brief Description of Goods/Services/Grant:		Victim Sexual Assault Testing Kits			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The Maine State Police Crime Laboratory Chemistry unit is responsible for the purchasing, inventorying, distribution and testing of victim sexual assault testing kits. Many of these kits are distributed to Maine hospitals and law enforcement officials investigating sexual assaults in the State. The Chemistry unit tracks these kits and when the completed kits arrive at the lab, they are forensically processed.

By obtaining the Sirchie kits, hospitals and law enforcement officials will be able to continue to investigate and process evidence resulting from sexual assaults. They are familiar with these kits, the necessary components and process, and they will require no additional training. Continuing with these kits provides the lab continuity with evidence collection practices, greater confidence and efficiency, as well as a reduction of error by using the same kits our end users are accustomed to.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Maine State Police Crime Laboratory is looking to purchase the Sirchie sexual assault collection/testing kits because it provides the features and functionality necessary to continue our mission of procuring and supplying kits to Maine hospitals and law enforcement and the ease and functionality of having "known" kits to process here at the lab according to our policies and accreditation standards.

The Maine State Police Crime Laboratory understands that Sirchie has a reputable perception in the lab and law enforcement communities and is available to seek support from if needed.

In addition, the Maine State Police Crime Laboratory would like to purchase the Sirchie collection/testing kits from the same vendor it has been using so that any technical questions, add-ons, and upgrades will come from the same vendor for the purpose of warranty, customer service, and quality assurance. Per Maine law, the kit must contain a list of predetermined items. The Sirchie kit has already been "built" so to speak and therefore adds to our efficiency of operations and prevent unforeseen problems that can arise working with different products and needing additional training.

It should also be noted that previous vendors have supplied this laboratory with materials that did not stand up well to the collection process at the hospitals. A few years ago, complaints from nurses about some of the contents resulted in the initiation of the bid process. Sirchie was not only less expensive, but also has been very responsive to our needs and the occasional complaint. During the COVID epidemic they have done well to fill kit orders despite multiple supply delays on their end with swabs, for example.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

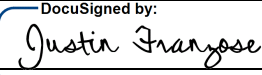
The Chemistry unit requested a quote for the Sirchie victim sexual assault collection/testing kits, which is consistent with the lab's previous expenses for this product. Also, this product is without a yearly maintenance fee, which is part of the proposal for like products from other manufacturers.

4. Describe the plan for future competition for the goods or services.

The Sirchie victim sexual assault collection/testing kits is technology our Lab is accustomed to and would be utilizing to process evidence. Depending on our use, success or failure of performance, and the potential need for additional technology of this kind that could replace or supplement this product, competition for similar instruments could be considered in the future

PART IV: APPROVALS

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Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
Printed Name:	Kendra Coates	Date:	8/26/21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	9/3/2021






Sirchie_PJF_08032021

Final Audit Report

2021-08-26

Created:	2021-08-26
By:	Amy Gower (amy.gower@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAATf3xWQlaK6O_-E409zZdd3F_MQII35AT

"Sirchie_PJF_08032021" History

-  Document created by Amy Gower (amy.gower@maine.gov)
2021-08-26 - 1:25:18 PM GMT- IP address: 198.182.163.109
-  Document emailed to Kendra Coates (kendra.coates@maine.gov) for signature
2021-08-26 - 1:25:58 PM GMT
-  Email viewed by Kendra Coates (kendra.coates@maine.gov)
2021-08-26 - 1:34:48 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Kendra Coates (kendra.coates@maine.gov)
Signature Date: 2021-08-26 - 1:36:13 PM GMT - Time Source: server- IP address: 198.182.163.109
-  Agreement completed.
2021-08-26 - 1:36:13 PM GMT