

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of the Attorney General		
Department Contract Administrator or Grant Coordinator:		Mark Toulouse		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$40,000.00	Advantage CT / RQS #:	CT 26A 20200910*0895	
CONTRACT	Proposed Start Date:	10/01/2020	Proposed End Date:	06/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		University of Southern Maine, Muskie School of Public Service, PO Box 9300, Portland, ME 04104-9300		
Brief Description of Goods/Services/Grant:		Data Collection and Analysis		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
<p>In recent years, a growing body of research, media attention, advocacy, and funding initiatives have focused on body worn cameras (BWCs) and their role within a variety of justice processes. Initial research indicated that officers with BWCs were significantly less likely to engage in use of force and have citizen complaints lodged against them. However, more recent studies have revealed mixed findings about the</p>

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

impacts of BWC. The current climate of increased scrutiny and calls for police accountability and transparency impose a sense of urgency to understand Maine's usage of BWCs. Studying the use of BWCs in Maine can be answered best by broad stakeholder input, analysis of empirical evidence, and a measured approach to implementing statewide legislation and policy.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The University of Southern Maine – Muskie School of Public Service - Justice Policy focus area seeks to inform policy development and practice in civil, criminal, and social justice systems in Maine and nationally. Their applied research, training, and technical assistance builds capacity and improves community health and public safety. Their expertise and experience allow them critical and efficient access to data necessary to make informed recommendations on this topic.

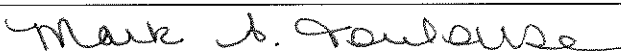
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

A concise budget of personnel and rates was provided, which is consistent with other University of Maine contracts the Office of the Attorney General currently has in effect.

**4. Describe the plan for future competition for the goods or services.**

This is a specific project with defined end date. There is no anticipated future need upon receipt of report findings and recommendations.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Mark A. Toulouse	<b>Date:</b>	09/10/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Sue H. Garcia</i>		
<b>Printed Name:</b>	<small>E5DB92AC0F8D490...</small> Sue H. Garcia	<b>Date:</b>	9/30/2020