

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Environmental Protection/BRWM/Response Services		
Department Contract Administrator or Grant Coordinator:		Jon Woodard		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$16,000.00	Advantage CT / RQS #:	20200810*0182	
CONTRACT	Proposed Start Date:	7/1/20	Proposed End Date:	12/31/20
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Cliff's Heavy Truck Painting and Equipment		
Brief Description of Goods/Services/Grant:		Remove canopy body from DEP response truck, recondition, paint, and install on new DEP Response Truck.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Canopy bodies on trucks are refurbished when truck is turned in and installed on new truck. New canopy body costs approximately \$20,000.00. Maine DOT has conducted refurbishment in past years. MDOT could not provide services due to staffing issues. This vendor has completed this task for MDOT in past and is familiar with the needs and process of the Response Truck and were able to complete the task immediately. The lead time needed for a competitive bid would require an emergency responder to

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PART III: SUPPLEMENTAL INFORMATION

be without a vehicle for a longer period of time. The vehicle is integral to the job duties.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This vendor has completed this task before on behalf of Maine DOT when they were unable to complete it themselves. When MDOT could not complete the job they recommended the vendor as they had subbed the work to them in the past.


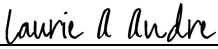
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Same rates were given to us as the rates given to MDOT through their contract with Cliff's.

4. Describe the plan for future competition for the goods or services.

MDOT will take the lead in future body refurbishment. Any subcontractor work will be done under their contracts.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	David R. Madore for Melanie Loyzim	Date:	Sep 23, 2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>81084A22906E4FB...</small> Laurie A Andre	Date:	9/25/2020









PJF Cliffs Heavy Trucking

Final Audit Report

2020-09-23

Created:	2020-09-22
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"PJF Cliffs Heavy Trucking" History

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