

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT/M&O/Traffic			
Department Contract Administrator or Grant Coordinator:		Luke Lorrimer Transportation Engineer II			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$ 30000	Advantage CT / RQS #:		
CONTRACT	Proposed Start Date:	9/30/2020	Proposed End Date:	9/30/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		VER-MAC VC0000118610 1781 Bresse St Quebec QC G2G 2V2			
Brief Description of Goods/Services/Grant:		Master Agreement to purchase parts for Dynamic Message Signs.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Maine DOT has bought 136 Dynamic message signs (DMS) through repeated competitive bid processes (2013 and 2017). These bids resulted in purchases from the Ver-Mac company. This request to purchase parts to maintain these boards throughout their life span (approx. 10 years)

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

These are proprietary parts only available from the manufacturer. A web search turns up no other supplier of these parts. The vendor themselves have confirmed through e-mail that they are the only supplier of the proprietary parts.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

These are proprietary parts only available from this manufacturer. The prices are in line with similar electronic parts

4. Describe the plan for future competition for the goods or services.

If future vendors make replacement parts that can be used for these signs we will put the parts out through the competitive bid process.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Bruce A. Van Note	Date:	9/19/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	william Allen	Date:	9/25/2020

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