

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

| PART I: OVERVIEW | | | | |
|---|----------------------|--|--------------------|--------------|
| Department Office/Division/Program: | | DMR/Bureau of Marine Patrol | | |
| Department Contract Administrator or Grant Coordinator: | | Captain Matt Talbot | | |
| (If applicable) Department Reference #: | | | | |
| Amount: (Contract/Amendment/Grant) | \$ 6546.13 | Advantage CT / RQS 20200917000000000331 | | |
| CONTRACT | Proposed Start Date: | May 15, 2020 | Proposed End Date: | May 31, 2020 |
| AMENDMENT | Original Start Date: | | Effective Date: | |
| | Previous End Date: | | New End Date: | |
| GRANT | Project Start Date: | | Grant Start Date: | |
| | Project End Date: | | Grant End Date: | |
| Vendor/Provider/Grantee Name, City, State: | | Mercury Marine W6250 W. Pioneer Road P.O. Box 1939 Fond du Lac, WI 54936-1939 | | |
| Brief Description of Goods/Services/Grant: | | Mercury Verado Outboard Engine Lower Unit and Oil | | |

| PART II: JUSTIFICATION FOR VENDOR SELECTION | | | |
|---|-----------------------------------|--|----------------------------------|
| Mark an "X" before the justification(s) that applies to this request. (Check all that apply.) | | | |
| | A. Competitive Process | | G. Grant |
| | B. Amendment | | H. State Statute/Agency Directed |
| | C. Single Source/Unique Vendor | | I. Federal Agency Directed |
| | D. Proprietary/Copyright/Patents | | J. Willing and Qualified |
| X | E. Emergency | | K. Client Choice |
| | F. University Cooperative Project | | L. Other Authorization |

| PART III: SUPPLEMENTAL INFORMATION |
|---|
| Please respond to ALL of the following: |
| 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I. |

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PART III: SUPPLEMENTAL INFORMATION

The Department of Marine Resources - Bureau of Marine Patrol maintains and operates a fleet of patrol vessels along the coast for enforcement of fisheries and boating safety laws and regulations, as well as to conduct search and rescue missions within Maine's coastal and offshore waters. The Bureau's fleet of vessels are critical to the Bureau's ability to carryout their statutorily mandated purpose and duties, as well as meet the requirements of enforcement agreements maintained with the Federal government.

The P/V Impact is a 33 foot high-speed patrol/response vessel operated by the Bureau and provides for year-round patrol and search and rescue capabilities in both inshore and offshore coastal waters. The P/V Impact is currently out of service due to a diagnosed port engine lower unit failure. This is an issue that renders the vessel "out of service" for patrol use and emergency response.

The Bureau of Marine Patrol must immediately arrange for replacement of the port outboard engine's lower unit in order to be able to place the vessel back in service. Also required is 4-stroke engine oil specific to Mercury outboard engines and required so as not to invalidate manufacturer warranty. The engine oil is used in multiple Bureau owned outboard engines and is most cost effective to purchase by the drum.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The listed vendor is the manufacturer of the outboard engines aboard the P/V Impact. The vendor provides the Department with government dealer pricing. The vendor is available to provide the required engine component and supplies immediately.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of the Mercury Verado lower unit is fair and reasonable whereas the vendor routinely provides the Department with government dealer pricing. The MSRP for the engine component is \$7,000.00 and its advertised retail price is \$7,121.41. The government dealer pricing provided to the Department is over 26% less than the retail price. The same price point and savings exists for the engine oil.

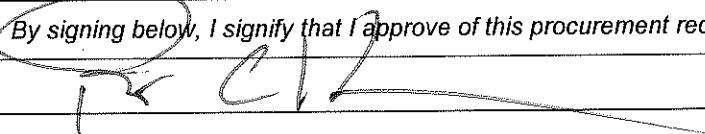
4. Describe the plan for future competition for the goods or services.

The vendor routinely provides the Department with government dealer pricing which is historically the lowest cost for Mercury brand components. Future competition may include purchasing items over \$5000 through the RQS process or establishing a MA with the vendor.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.



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| | | | |
|--|---|--------------|-----------|
| Printed Name: | Patrick Keliher | Date: | |
| Signature of DAFS Procurement Official: | <small>DocuSigned by:</small> <i>William Allen</i> | | |
| Printed Name: | <small>2D5B6E39F57E44A...</small> william Allen | Date: | 9/24/2020 |

NOI 0920200900 09/24/2020 - 09/30/2020