

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OADS/Technology		
Department Contract Administrator or Grant Coordinator:	Lora Blackwell / Shawn Belanger		
(If applicable) Department Reference #:	ADS-18-9009B		
Amount: (Contract/Amendment/Grant)	Orig: \$101,321.25 Amend A: \$119,336.00 Amend B: \$ 24,117.50 Revised: \$244,774.75	Advantage CT / RQS #:	CT 10A 20180612*3919
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	10/01/2017	Effective Date:
	Previous End Date:	09/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	WellSky Synergy Human & Social Services, Corp. Overland Park, Kansas		
Brief Description of Goods/Services/Grant:	Licensing agreement to use WellSky Aging & Disability data collection solution - Technology		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

In Maine, five Area Agencies on Aging (AAAs) provide Title III community-based programs and supports for older individuals, their families, and caregivers within the Provider's Planning and Service Area (PSA). The services provided are based upon the programmatic requirements mandated by the Administration for Community Living (ACL).

Title III of the Older Americans Act requires detailed data reporting to the National Aging Program Information System (NAPIS) on an annual basis. This reporting is used to measure Provider performance and to determine funding for the following program year for Title III services; including Meals on Wheels, Alzheimer's Caregiver Respite, and preventive health.

The AAAs each maintain licenses for the use of the Provider. The AAAs enter service delivery data into the system at the local level. The Provider has uniform service definitions, so the data entered by the AAAs is in a consistent format throughout the State. The Department uses the Provider to access the AAA data and manage the AAA contracted Title III programs under applicable Federal guidelines.

This Amendment is submitted to increase the contract funding to cover a data standardization and cleanup project.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Provider is one of only a few contracted companies that handle database management for Older Americans Act Title III funding across the country. The Provider has built a system specifically designed to handle the data and reporting needs of the National Aging Network, including the Provider's application programming interface with the National Aging Program Information Systems for Older Americans Act funded services. Over 40 states, territories and the federal government have contracted with the Provider.

The Provider currently houses all Title III data for the services provided in Maine, and have done so for many years. Most importantly, all five area agencies on aging have existing databases with the Provider to independently manage their AAA programs, having already invested over \$500,000 in this solution. The Department's use of the Provider's databases allows for seamless real-time visibility to AAA data, providing the Department access to a consolidated state-wide database, allowing the Department to integrate into the existing AAA systems, and manage all of its aging services programs. Data retrieved from the five Area Agencies on Aging (AAAs) also gives the Department the ability to easily compare data meaningfully, verify AAA compliance, and submit federal grant compliance documentation. The Department does not have the authority to require the AAAs to competitively bid for new technology.

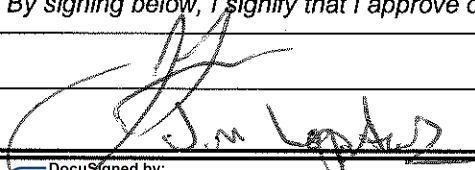
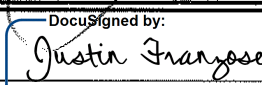
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are consistent with the original agreement. The Department considers these costs to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to issue an RFP for these services

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	27-26-20
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	9/21/2020