

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Maine Public Utilities Commission			
Department Contract Administrator or Grant Coordinator:	Maria Jacques, ESCB			
(If applicable) Department Reference #:	N/A			
Amount: (Contract/Amendment/Grant)	\$ 7,600	Advantage CT / RQS #:	RQS 65A 20200915*0318	
CONTRACT	Proposed Start Date:	Nov. 1, 2020	Proposed End Date:	Oct. 31, 2021
AMENDMENT	Original Start Date:			
	Previous End Date:			
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	GeoComm Inc 601 West Street Germaine Street Saint Cloud, MN 56301			
Brief Description of Goods/Services/Grant:	GeoLynx DMS Data Manager Software & Maintenance GeoLynx MSAG Manager & Maintenance 24 x 7 technical support			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

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## PART III: SUPPLEMENTAL INFORMATION

The Emergency Services Communication Bureau (Bureau) manages the state's NG911 Services vendor. The Bureau is also responsible for maintaining the necessary GIS components and provisioning these changes to the NG911 Vendor daily. The software that the Bureau uses to maintain the GIS must perform all GIS maintenance and also be compatible with the NG911 vendor's software. GeoComm provides both the GIS functions within the NG911 system and the Bureau's GIS maintenance software, simplifying and ensuring the compatibility of products.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

GeoComm has an established background in communications engineering, GIS, cartography, software development and professional project management. GeoComm recognizes the critical nature of its role and has skilled personnel available 24 x 7 to provide technical or user assistance. The fact that GeoComm is a subcontractor to the NG911 Services vendor, puts them in a unique position to serve the Bureau's back office needs, insuring seamless compatibility.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

GeoComm has not raised the price of this software for several years.

**4. Describe the plan for future competition for the goods or services.**

The opportunities to foster competition are dependent upon the selection of another NG911 services vendor as it is critical to ensure that the GIS components within NG911 core services are compatible with the back-office software being utilized by Bureau staff.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Harry Larphear	<b>Date:</b>	September 16, 2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	<small>AEED9C7B3A8044E...</small> Justin Franzose	<b>Date:</b>	9/21/2020