

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OFI/DSER			
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Shawn Belanger			
(If applicable) Department Reference #:		OFI-21-030			
Amount: (Contract/Amendment/Grant)	\$ 19,995.66	Advantage CT / RQS #:	RQS 10A 20200904000000000283		
CONTRACT	Proposed Start Date:	10/1/2020	Proposed End Date:	9/30/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		TransUnion Corp. Chicago, IL			
Brief Description of Goods/Services/Grant:		Credit reporting and locate services for the collection of past due child support			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Credit reporting and location services are required to enable the Department's Division of Support Enforcement & Recovery (DSER) to fulfill its obligations as Maine's Child Support Enforcement Agency under Title IV-D of the Social Security Act and are mandated by 42 U.S.C. 654(8) and 666(7). Accessing credit reporting and location data provides the Department with income and asset information for parents who need to be or are ordered to pay support. This information contributes to the annual collection of more than 100 million dollars for children and families.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

In 2018, the Department contacted the four major credit reporting agencies that provide the service being sought and only two responded and provided prices for their service. The Provider's price was the lowest and based upon the projected volume of reports requested, was projected to save the Department up to \$4,800.00 annually.

The Provider has provided the Department with credit reporting services since 2018. The information that the Provider is able to provide assists the Department in locating parents, determining parents' abilities to pay support and identifies income and assets that the Department can garnish to satisfy support obligations. The Provider's customer service has been exceptional, and their price structure is cost effective.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Provider's cost is less than \$10,000.00 annually. The Department collected in excess of \$600,000.00 in state fiscal year 2020. The cost effectiveness of the service equates to the Department collecting 60 dollars for every one dollar invested. The Department considers these costs to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to RFP this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
Printed Name:	<i>Ben Munro</i>	Date:	<i>9/15/20</i>
Signature of DAFS Procurement Official:	DocuSigned by: <i>Laurie Andre</i>		
Printed Name:	81Q84A22906E4FB... Laurie Andre	Date:	9/17/2020

NOI 0920200884 09/18/2020 - 09/24/2020