

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/Maine CDC		
Department Contract Administrator or Grant Coordinator:		Chris Moiles		
(If applicable) Department Reference #:		CD0-21-54SA03		
Amount: (Contract/Amendment/Grant)	\$ 16,562.75	Advantage CT / RQS #:	Draft RQS 20200706000000000013	
CONTRACT	Proposed Start Date:	9/23/2020	Proposed End Date:	9/22/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Qiagen LLC 19300 Germantown Road Germantown MD 20874-1415 USA		
Brief Description of Goods/Services/Grant:		Maintenance service agreement for laboratory instrumentation (Qiacube extraction platform and Pyro Q96 ID) used to determine if human samples are positive for pathogens, including but not limited to Zika virus, <i>Neisseria meningitidis</i> , influenza A and B, novel strains of influenza, herpes simplex virus, and enterovirus. The Pyro Q96 machine is also used to determine antiviral resistance in Influenza A subtypes isolated from humans. All of these instruments are important for rapid identification of infectious agents, outbreak detection, disease tracking and appropriate treatment options.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This one-year maintenance agreement (MA) is for 2 Qiagen Qiacube DNA/RNA extraction instruments and 1 Pyro Q96 ID instrument. This MA ensures that the instruments are in good working order, provides 1 yearly preventive maintenance visit for each instrument, and immediate service should the instrument not be in good working order.

The laboratory determined that these services are critical to the nature of the work regarding identification of pathogens of human interest, including Zika virus, *Neisseria meningitidis*, influenza A and B, novel strains of influenza, herpes simplex virus, and enterovirus. This work allows physicians and public health workers to make timely and crucial decisions for their patients with an unknown illness and to assist in outbreak detection and disease tracking. The MA allows us to meet all accreditation requirements set forth by the Clinical Laboratory Inspection Amendments, by maintaining proper instrument functionality.

The CLIA requirement that this agreement fulfills is 42 CFR §493.1254 Standard: Maintenance and function checks.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Qiagen Field Service (Original Equipment Manufacturer), is the only organization certified by Qiagen to provide maintenance and repair of the QIACube and Pyro Q96 ID in accordance with the conditions of the equipment warranty and Qiagen Instrument Service Specification. Service, repair, calibration, or moves by organizations or individuals other than Qiagen Field Service or those directed by Qiagen Field Service will void Qiagen Warranties or Support Agreements.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

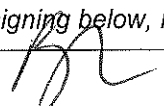
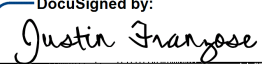
The laboratory has received a 3% discount on these systems due to its "not-for-profit laboratory" status and HETL is also a member of the Association of Public Health Laboratories (APHL). Without a service agreement, HETL may be considered out of regulatory compliance and would pay for repairs beyond cost of the service agreement.

Further, the Department looked at available companies to provide these items; this organization was the only one that could support the Department's need. As such, the Department reviewed the pricing, which was deemed acceptable in light of the Governor's Civil State of Emergency.

4. Describe the plan for future competition for the goods or services.

The department does not intend to RFP this service at this time.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	<i>John...</i>	Date:	<i>9/9/20</i>
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	9/14/2020