

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		DHHS Dorothea Dix and Riverview Psychiatric Centers	
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Arlene Jones	
(If applicable) Department Reference #:		DRPC-19-102C	
Amount: (Contract/Amendment/Grant)	Current: \$2,495,825.00 Amendment: \$316,680.00 Revised: \$ 2,812,505.00	Advantage CT / RQS #:	CT 10A 20181220*1934
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	01/01/2019	Effective Date:
	Previous End Date:	09/30/2020	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Worldwide Travel Staffing LTD 2829 Sheridan Dr Tonawanda, NY 14150	
Brief Description of Goods/Services/Grant:		Travel Nurse Services	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization – Competitive Award Adjustment

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

To extend the date of this agreement and increase the contract budget for travel nurse services for Dorothea Dix (DDPC) and Riverview (RPC) Psychiatric Centers. This amendment is being done to align the dates of service in this agreement with the period of performance set forth in the awarded RFP 201807138.

## State of Maine Procurement Justification Form

### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

This vendor was the awarded bidder for this service via RFP 201807138.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

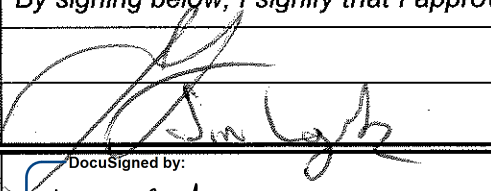
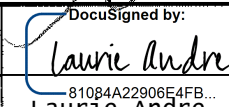
The amount of increase to the contract budget follows the cost structure of the awarded RFP 201807138.

**4. Describe the plan for future competition for the goods or services.**

The amendment for this contract is still in the initial period of performance resulting from RFP 201807138.

Initial Period of Performance	10/1/2018	to	9/30/2020
Renewal Period #1	10/1/2020	to	9/30/2022
Renewal Period #2	10/1/2022	to	9/30/2023

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>		<b>Date:</b>	19 - Aug - 20
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	81084A22906E4FB... Laurie Andre	<b>Date:</b>	9/8/2020