



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine Judicial Branch - OIT		
Department Contract Administrator or Grant Coordinator:		Thomas Hild		
(If applicable) Department Reference #:				
Agency Department Code:	40A	Advantage CT / RQS #:	20260106*1499	
Amount: (Contract/Amendment/Grant)		\$48,000.00		
CONTRACT	Proposed/Original Start Date:	1/5/2026	Proposed/Most Recent End Date:	6/30/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Cabral Consulting Company, Louisville, KY		
Brief Description of Goods/Services/Grant:		Consulting Services for Senior OIT Management		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Judicial Branch recently elevated Christopher Oberg to the position of Chief Information Officer. To allow for the smooth transition, as well as to diminish any potential slowdowns to the roll out of the Maine eCourts implementation program, it was deemed prudent to hire an outside consultant with significant executive experience in Information Technology for State Courts.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Jim Cabral, doing business as Cabral Consulting, brings decades of experience working with courts and justice organizations across the United States. Before establishing his independent consulting practice, he held leadership positions with several court technology companies and played an active role in developing national standards for court technology.

Jim has expertise across a broad range of IT disciplines, including strategic planning, project management, cybersecurity, enterprise architecture, and technology modernization. His knowledge and experience are instrumental in supporting a smooth CIO transition by providing strategic guidance, maintaining continuity, and ensuring that technology initiatives remain aligned with organizational goals and service delivery priorities.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rate of \$200/hour is relatively modest compared with many senior independent consultants in this niche, particularly for someone with extensive experience in court technology and justice modernization.

4. Describe the plan for future competition for the goods or services.

This is a one-time service being utilized for the new Chief Information Officer of the Judicial Branch.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

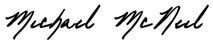
1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  412CA341445E444...		
Typed Name:	Thomas Hild	Date:	7/2/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	DocuSigned by:  7008796FB36A449...		
Typed Name:	Michael McNeil	Date:	8/12/2026

NOI 0820260600 8/12-8/18