



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Administrative and Financial Services	
Department Contract Administrator or Grant Coordinator:		Justin Franzose	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$882,824.58	Advantage CT / RQS #:	MA 18P 25050100000000000111
CONTRACT	Proposed Start Date:	6/24/2025	Proposed End Date: 11/7/2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Whelen Engineering Chester, Connecticut	
Brief Description of Goods/Services/Grant:		Law Enforcement Equipment (public safety vehicle lights, sirens, accessories)	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input checked="" type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department of Public Safety (DPS) and the Office of Information Technology (OIT) have requested to use the cooperative master agreement through Sourcewell with Whelen Engineering to procure public safety vehicle lights, sirens, and related accessories. The items provided through this master agreement are critical to the mission of both agencies.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Both the Department of Public Safety (DPS) and the Office of Information Technology (OIT) have requested to utilize Sourcewell contract #090122-WHL with Whelen Engineering to procure public safety vehicle lights, sirens, and related accessories. Sourcewell conducted a multi-state competitive solicitation, which resulted in a national cooperative contract with Whelen Engineering. As a member of the Sourcewell consortium, the State of Maine is able to leverage national pricing and procurement efficiencies. With an established need for these goods, as demonstrated by previous orders totaling \$882,824.58 under the prior master agreement (1/1/2020–2/28/2025), participation in this agreement is critical for DPS and OIT to ensure cost-effective and timely access to essential law enforcement equipment.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Sourcewell conducted a national competitive solicitation under Request for Proposal #090122. Through this process, multiple bids were evaluated based on overall quality, range of equipment, products, services, and pricing. Whelen Engineering was awarded the contract as a result of this competitive evaluation, ensuring that the costs and rates are fair and reasonable and reflect competitive market pricing.

4. Describe the plan for future competition for the goods or services.

OSPS continue will partner with state agencies and meet all statutory requirements to utilize the cooperative solicitation process for this commodity category. This approach will achieve the best value while supporting the operational readiness for state agencies.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

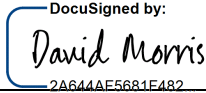
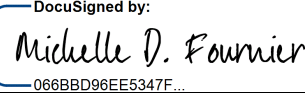
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	David Morris	Date:	8/1/2025
Signature of DAFS Procurement Official:			
Typed Name:	Michelle D. Fournier	Date:	8/19/2025