



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Department of Marine Resources/Division of Ecology and the Environment		
Department Contract Administrator or Grant Coordinator:	HQ-Finance		
(If applicable) Department Reference #:	N/A		
Agency Department Code:	13A	Advantage CT / RQS # :	20250711000000000052
Amount: (Contract/Amendment/Grant)	\$ 60,000		
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date: 6/30/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Woods Hole Oceanographic Institute, Woods Hole, MA		
Brief Description of Goods/Services/Grant:	To continue monitoring of the oceanographic conditions and processes in the area proposed for the MOWRA		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Contract is to conduct monitoring of the physical oceanographic conditions present in and around the Maine Offshore Wind Research Array (MOWRA) location prior to the construction of the array with the installation of land-based high frequency radars. A baseline understanding of the ocean conditions in the area of the research array will be established as there is little previous data for this area. This project, therefore, fills a data gap that is important to develop an understanding of how the research array may impact ocean conditions in the area. This monitoring project will include the siting, installation, and operation of two land-based high frequency radar stations in addition to the operation of existing land-based high frequency radar stations that were installed as work under a previous contract. Data will be collected continuously from the radar stations to provide mean conditions, seasonal and interannual variability, and spatial variability on a range of scales. Once the radar stations are installed, they will collect data over many years which will encompass the various stages of the array construction and operation processes and will allow for analysis to detect changes to oceanographic conditions that coincide with these activities. Completing the installation of the radar stations this year will allow us to begin collecting data this year; having data starting a few years prior to any construction activities will minimize the risks of over or underestimating the effect of offshore wind infrastructure on oceanographic patterns which may naturally fluctuate over the course of a couple of years which is essential for our understanding of the impacts the research array may have on the ecosystem. Once all stations are installed (5 or 6 in total) their area of coverage will also include all waters inshore of the research array, so we will be collecting a great deal of data to fill a data gap in the Gulf of Maine. This can be valuable in future offshore development planning as well as generally understanding ecosystem dynamics in the Gulf of Maine including in an area which has been understudied until now.

The Provider shall oversee a research assistant and engineer from Woods Hole Oceanographic Institution (WHOI) who will assist with work on the radar stations. The Provider will work with DMR staff to obtain all of the necessary data to complete the analysis. The project team will meet at least monthly to provide updates and get feedback on direction, needs, and timelines. This work will be conducted in collaboration with Casey Yanos at Maine DMR. The work will be done primarily by Dr. Anthony Kirincich with support from a research assistant and engineer.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number and the date of award notification, if applicable.

Anthony Kirincich is the named Principal Investigator for this project and is essential to its success. Dr. Kirincich is a research scientist with extensive experience working on oceanographic monitoring efforts. He has a proven track record of working with the data collected in these types of monitoring efforts and disseminating his results in sources that will be the most impactful.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are based on the quoted amount for Dr. Kirincich and a research assistant and engineer from Woods Hole Oceanographic Institute (WHOI) who will assist with this project. All personnel costs are subject to WHOI approved rates. This cost is lower than what it would cost to

PART III: SUPPLEMENTAL INFORMATION

hire a contractor or staff member at DMR to conduct the work as this is a missing skill set in the department.

4. Describe the plan for future competition for the goods or services.

This is a difficult skill to make competitive since it is so specialized and grant funds cannot be obtained without designating these skilled people on the proposal at the time of submission. The recruitment of post docs or students who assist with this work can be a competitive process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Meredith Mendelson</i> <small>Meredith Mendelson (Jul 30, 2025 10:55:31 EDT)</small>		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	30/07/2025

PART VII: EMERGENCY – Required only if selecting E. Emergency Justification

The signature below indicates approval by the Commissioner or designee of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> <small>891CE7A1493D45B...</small>		
Typed Name:	Martha Verhille	Date:	8/4/2025



PJF CT 13A 20250711-0052

Final Audit Report

2025-07-30

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