



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Reg 1 Fleet Services	
Department Contract Administrator or Grant Coordinator:		David Larrivee	
(If applicable) Department Reference #:		T11-065	
Amount: (Contract/Amendment/Grant)	\$ 8,278.16	Advantage CT / RQS #:	2024080800000000179
CONTRACT	Proposed Start Date:	7/1/2024	Proposed End Date: 7/1/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Freightliner & Western star of Maine, 422 Perry rd. Bangor ME 04401	
Brief Description of Goods/Services/Grant:		T11-065 high pressure fuel pump replacement	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

T11-065 is a 2020 Freightliner patrol truck that broke down while in use by maintenance forces. At the time of the breakdown, there were no available technicians to go to the location for a diagnosis. Reached out to Freightliner to see if they had time to perform a diagnosis and repairs to this unit. They agreed and put the truck onto their schedule. We contacted Copp motors to have the truck towed to Freightliner in Westbrook. Upon inspection, the technician indicated there was no fuel pressure at the fuel pump. The technician noticed that there was a small leak in the water separator, and the filters looked old. A decision was made to replace both filters, there was no change, the vehicle still wouldn't start. The technician then checked for a possible air restriction at the filter, none to be found. The next step was to perform an air in fuel test, no bubbles in the fuel were present. The technician then checked the low-pressure side of the fuel in-let for a restriction. There was no restriction. The next step was to hook up a mechanical pressure gauge to the fuel pressure rail. The lift pump was not building any pressure. A recommendation was made to replace the lift pump with a check valve. The unit was now building pressure at the lift pump, but still won't start. Continued further with the diagnostics of the fuel injection system with a fuel pressure return test, there was no flow present. This tested failed test due to no fuel returning from the injectors. The next step was to perform a high-pressure fuel test on the hpp, this test failed due to no fuel leaving the pump. Replaced the high-pressure fuel pump with a new unit, torqued all fasteners to spec. Blead the fuel system, cleared the (dtc) diagnostic code, steam cleaned the engine and engine started.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The truck was sent to Freightliner that specializes in the repair and maintenance of Freightliner trucks. The availability of the dealer allowed this repair to be done in a timely manner and to get this truck back in service to perform the regions work plan schedule and other maintenance task.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have had work done there in the past, and when compared with other Freightliner dealers their rates were the same, or in some cases a little cheaper. They can efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have done and completed in a cost efficient and timely manner due to the amount of fleet equipment that was currently down. As this was a newer truck it was realized after the invoice was issued that some of the work was under Warranty. Vendor updated the invoice with corrected warranty information and deducted the amount from the previous invoice. Note on invoice and back up documentation supporting warranty of the unit and deduction.

4. Describe the plan for future competition for the goods or services.

The Region will continue to check availability with Maine DOT facilities to have work done in-house. If Maine DOT resources are not available, commercial repair facilities will be contacted for cost estimates and viability of prompt service appointments. The cost proposals will be reviewed, and the work will be awarded to the facility that can best meet the needs of MaineDOT.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

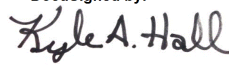
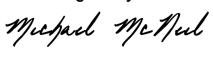
PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE

Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?

Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	8/7/2024
Signature of DAFS Procurement Official:	DocuSigned by:  7008796FB36A449...		
Typed Name:	Michael McNeil	Date:	8/14/2024

NOI 0820240930