



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW
Table with fields: Department Office/Division/Program, Department Contract Administrator or Grant Coordinator, (If applicable) Department Reference #, Amount, Advantage CT / RQS #, Proposed Start/End Dates, Original/Previous End Dates, Project Start/End Dates, Vendor/Provider/Grantee Name, City, State, Brief Description of Goods/Services/Grant.

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

Table with 4 columns for justification options: A. Competitive Process, B. Amendment, C. Single Source/Unique Vendor, D. Proprietary/Copyright/Patents, E. Emergency, F. University Cooperative Project, G. Grant, H. State Statute/Agency Directed, I. Federal Agency Directed, J. Willing and Qualified, K. Client Choice, L. Other Authorization.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This amendment seeks to modify Atlantic Salmon Federation (“ASF”) contract to add construction of the Drainage Project in accordance with the specifications and detailed scope of work provided to DMR by MaineDOT, consistent with the scope of work detailed in the inter-agency agreement between MaineDOT and DMR.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

DMR has a contract with the Atlantic Salmon Federation (“ASF”) for removal of the Mill Remnant Dam in Sabattus, Maine (the “Dam Project”). ASF has contracted with Linkel Construction to carry out the Dam removal on behalf of ASF and DMR (the “Linkel Construction Contract”). MaineDOT has a planned project in its current Work Plan to complete certain drainage improvements in Sabattus identified in MaineDOT’s records as WIN 24353.00 (the “Drainage Project”). DMR and MaineDOT have determined that implementing the Dam Project will result in impacts to MaineDOT’s drainage system in the area where the planned Drainage Project will occur. DMR and MaineDOT have determined that it is most efficient, cost effective, and in the public’s best interest to combine the Dam Project and the Drainage Project, incorporating both efforts into the ASF contract and Linkel Construction Contract.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

MaineDOT estimates that the Drainage Project will cost **\$438,000.00** to construct.

4. Describe the plan for future competition for the goods or services.

In the future, if another vendor becomes available that has the adequate facilities and capabilities to fill this role, we will evaluate each equally.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.



PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Meredith Mendelson (Jul 26, 2024 13:58 EDT)		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	07/26/24
Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
Typed Name:	Martha verhille	Date:	8/8/2024

PJF- CT 13A 20240221-2278 Amendment 7-15-24

Final Audit Report

2024-07-26

Created:	2024-07-26
By:	Amanda Webb (amanda.webb@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAsRDjqlpD68ve5wBcXVn9uTiSPfowkIkP

"PJF- CT 13A 20240221-2278 Amendment 7-15-24" History

-  Document created by Amanda Webb (amanda.webb@maine.gov)
2024-07-26 - 3:17:00 PM GMT
-  Document emailed to Meredith (meredith.mendelson@maine.gov) for signature
2024-07-26 - 3:17:04 PM GMT
-  Email viewed by Meredith (meredith.mendelson@maine.gov)
2024-07-26 - 5:49:34 PM GMT
-  Signer Meredith (meredith.mendelson@maine.gov) entered name at signing as Meredith Mendelson
2024-07-26 - 5:58:22 PM GMT
-  Document e-signed by Meredith Mendelson (meredith.mendelson@maine.gov)
Signature Date: 2024-07-26 - 5:58:24 PM GMT - Time Source: server
-  Agreement completed.
2024-07-26 - 5:58:24 PM GMT