



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 5 Fleet		
Department Contract Administrator or Grant Coordinator:		Anthony D Dow		
(If applicable) Department Reference #:		T19-563		
Amount: (Contract/Amendment/Grant)		\$ 11,662.29	Advantage CT / RQS #:	2024080100000000148
CONTRACT	Proposed Start Date:	7/23/2024	Proposed End Date:	8/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		United Construction & Forestry, Hermon Me.		
Brief Description of Goods/Services/Grant:		Repairs to T19-563 VGT, regen system, and Turbo replacement.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	<p>Grader T19-563 broke down and the Fleet services technician diagnostic code read VGT, and the machine would not regen. Due to the Fleet's workload and this equipment being detrimental to our summer work plans, it was deemed necessary to be outsourced. While at the dealership it was found that the VGT piston to be stuck and found that the turbo and alternator needed to be replaced. To make these repairs the coolant, batteries, wiring, exhaust manifold, and air tube needed to be removed. During this process many gaskets, O-rings, new wiring and fluids were needed to complete the repair process. Repairs totaling \$11,662.29 were made. The move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.</p>
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	<p>With the workload that Fleet services have in the Caribou location the turnaround time using United would benefit the regions needs better and would get the equipment back into service. The vendor for this work has John Deere trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to a vendor.</p>
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to the grantee.	<p>United construction & forestry is a John Deere vendor and we have had work done there in the past. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and special tooling. This repair would not have been something the department could have cost effectively done and completed in a timely manner.</p>
4. Describe the plan for future competition for the goods or services.	<p>If we could convince more John Deere construction vendors and service facilities to move into more locations in the state, it would potentially foster better competition.</p>

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

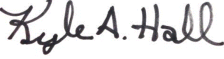
PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE	
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Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	7/29/2024
Signature of DAFS Procurement Official:	DocuSigned by:  BE7E88803EFD419...		
Typed Name:	Sherri Brooker	Date:	8/6/2024