



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Corrections, Mountain View Correctional Facility		
Department Contract Administrator or Grant Coordinator:		Chad Cooper		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$156,475	Advantage CT / RQS #:	RQS 20240729*0134
CONTRACT	Proposed Start Date:	7/30/2024	Proposed End Date:	10/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Air & Water Quality Inc. Freeport, Maine		
Brief Description of Goods/Services/Grant:		Provide and Install PFAS Filtration equipment at Mt. View Correctional Facility		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	Mountain View Correctional Facility (MVCF) has been battling well water PFAS contamination for several years now. Clean drinking water is being trucked in 1-2x/month which is not only costly but also presents challenges with storage and handling risking further contamination. The current arrangement was approved by the Maine Drinking Water Program as a temporary solution only. In order to remedy this, MVCF has an emergency need to install an effective PFAS filtration system as soon as possible.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	MVCF has been working with an A/E consulting firm, Olver Associates, and the Maine Drinking Water Program (DWP) to develop a plan and strategy to install an effective PFAS filtration system. The Maine DWP recommended a company they have worked with in the past with good results— Air & Water Quality based in Freeport, Maine. The proposed provider submitted a cost-effective quote and is well suited to meet the Department’s emergency need to provide and install the filtration equipment.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The Maine DWP, who is providing grant funding for this project, requires the owner to seek 3 quotes before it will award grant funds. MVCF solicited 3 quotes and received only one, that being from Air & Water Quality which came in at \$156,475. Prior to obtaining this cost-effective quote, the A/E consultant had priced out an alternate system which was estimated to cost approximately \$1.7M. The proposed filtration system has been deemed to be equally effective at a fraction of the original anticipated cost.
4. Describe the plan for future competition for the goods or services.	The Department routinely seeks competitive bids outside of emergency needs. This procurement is a one-time emergency need.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?	
<input checked="" type="checkbox"/> Yes, the requesting Department understands and acknowledges MRS Title 5, §18-A, 2.	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Anthony Cantillo</i> 8E48CAE00CCD407...	
Typed Name:	Anthony Cantillo, Deputy Commissioner	Date: 7/29/2024

Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D5B6E39F57E44A...	
Typed Name:	William J.E. Allen	Date: 8/1/2024

NOI 0820240864 08/01/2024 - 08/07/2024