



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW
Table with 4 columns: Department Office/Division/Program, Department Contract Administrator or Grant Coordinator, (If applicable) Department Reference #, Amount, Advantage CT / RQS #, Proposed Start Date, Proposed End Date, Original Start Date, Effective Date, Previous End Date, New End Date, Project Start Date, Grant Start Date, Project End Date, Grant End Date, Vendor/Provider/Grantee Name, City, State, Brief Description of Goods/Services/Grant.

PART II: JUSTIFICATION FOR VENDOR SELECTION
Check the box below for the justification(s) that applies to this request. (Check all that apply.)
Table with 4 columns: Justification options A through L.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	25 M.R.S.A., chapter 353 established the Maine Drug Enforcement Act as the State’s response to the unprecedented threat to the health and safety that the distribution of scheduled drugs into, out of and within the State presented. Chapter 353 sets forth the development of a statewide drug enforcement program and strategy based on principles of integration and unification at all levels of law enforcement, including federal, state, county, and municipal levels and prosecutorial as well as investigative agencies. The Maine Drug Enforcement has no State employee staffing of commander, task force investigative supervisor or agent (Maine State Police equivalent of lieutenant, sergeant, or detective respectively) to address the drug threat. To implement this statewide drug enforcement program requires sub-contracting with municipal, county and state law enforcement agencies for staffing.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Maine Drug Enforcement Agency does not have the staffing needed to address the requirement and is sub-contracting out the labor using available trained resources from municipal, county, and state law enforcement agencies allowing a demographic advantage in detecting and prosecuting drug offenders. The Provider’s officer shall be compensated in a manner equivalent up to that of a Maine State Police Lieutenant pursuant to 25 M.R. S.A., chapter 353.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The Provider’s officers shall be compensated in a manner equivalent to that of a Maine State Police Lieutenant (Salary Specification 95, Grade 27, Step 8) pursuant to 25 M.R. S.A., chapter 353. Reimbursement of expenses will not exceed that of a Maine State Police Lieutenant, \$10.00 per hour special unit pay (clandestine lab assignment) when applicable, plus employer paid contractual and payroll costs associated with the officer’s hourly rate of a Maine State Police Lieutenant. On a regular basis, the Provider shall invoice the Department the contractual costs of assigning its officer. Invoices will provide sufficient detail as to salary costs and employer paid costs with supporting documentation to include a copy of the officer’s weekly timesheet.
4. Describe the plan for future competition for the goods or services.	The Department will continue to evaluate the need to sub-contract the position.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS	
The signatures below indicate approval of this procurement request.	
Signature of requesting Department’s Commissioner (or designee):	<i>Derek A Gorneau</i>

Procurement Justification Form (PJF)

Typed Name:	Derek Gorneau	Date:	6/16/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i> 41C2BA36FAF44CD...		
Typed Name:	kathy Paquette	Date:	8/17/2023

Vendor #	Vendor	Name	Fund (010 or 013)	Total Contract Value
1	Aroostook County Sheriff's	Peter Arno	010	\$162,352.58
2	Aroostook County Sheriff's	Theron Bickford	013	\$124,518.49
3	Aroostook County Sheriff's	William Campbell	010	\$141,962.22
4	Aroostook County Sheriff's	Gary McGuire	010	\$128,018.95
5	Aroostook County Sheriff's	Richard York	010	\$117,974.17
6	Augusta Police Dept	Nathan Walker	010	\$90,038.90
7	Bangor Police Dept	Brandon Vafiades	010	\$140,259.77
8	Bar Harbor Police Dept	Timothy Frost	010	\$115,550.42
9	Brewer Police Dept	Nelson Feero	010	\$112,978.39
10	Buxton Police Dept	Peter Mador	010	\$95,892.79
11	Cumberland County Sheriff's	Tyler Leach	013	\$109,966.69
12	Ellsworth Police Dept	Brian Smith	013	\$96,872.40
13	Fairfield Police Dept	Jordan Brooks	010	\$109,952.37
14	Fort Fairfield Police Dept	Lance Ferguson	010	\$121,112.02
15	Gorham Police Dept	Dean Hannon	010	\$125,094.07
16	Hampden Police Dept	Marc Egan	010	\$110,494.74
17	Hancock County Sheriff's	Dakota Dupuis	010	\$8,486.26
18	Hancock County Sheriff's	Christopher Thornton	010	\$132,569.53
19	Jay Police Dept	Nicholas Gulliver	010	\$122,140.36
20	Kennebec County Sheriff's	Lowell Woodman	010	\$134,081.30
21	Kennebunk Police Dept	Michael Raymond	010	\$112,519.63
22	Knox County Sheriff's	Nathanael Tilton	010	\$93,692.06
23	Lewiston Police Dept	Matthew Cashman	010	\$114,288.19
24	Lewiston Police Dept	William Rousseau	010	\$136,169.95
25	Lincoln County Sheriff's	Jason Pease	010	\$158,278.80
26	Lisbon Police Dept	Timothy Blais	010	\$103,373.33
27	Oxford County Sheriff's	Chancey Libby	010	\$122,770.50
28	Penobscot County Sheriff's	Daniel Gastia	010	\$118,967.23
29	Penobscot County Sheriff's	Steven Saucier	010	\$148,290.09
30	Piscataquis County Sheriff's	James Kane	013	\$103,897.65
31	Piscataquis County Sheriff's	Jonathan Richards	010	\$127,168.71
32	Portland Police Dept	Matthew Burnell	010	\$38,860.18
33	Portland Police Dept	Kevin Cashman	010	\$149,031.87
34	Portland Police Dept	Kyle Forbes	010	\$42,111.92
35	Portland Police Dept	Scott Pelletier	010	\$161,260.09
36	Sagadahoc County Sheriff's	John Dietlin	013	\$115,895.61
37	Sanford Police Dept	Damon Ramsay	010	\$120,633.31
38	Sanford Police Dept	Michael Kotsonis	Has not started yet.	
39	Skowhegan Police Dept	Tyler Lafreniere	013	\$74,432.38
40	Somerset County Sheriff's	Ronnie Blodgett	010	\$115,715.04
41	South Portland Police Dept	Jeffrey Warren	010	\$83,418.73
42	Waldo County Sheriff's	Walter Corey	010	\$101,075.48
43	Washington County Sheriff's	Brandon Parker	010	\$17,841.01
44	Washington County Sheriff's	Ralph Pineo	010	\$140,850.28
45	Waterville Police Dept	Blake Wilder	Has not started yet.	\$87,843.06
46	Westbrook Police Dept	Patrick Lally	010	\$103,093.44
47	Westbrook Police Dept	Kipp Bleicken	010	\$111,550.17
48	Westbrook Police Dept	Philip Robinson	010	\$118,873.06
49	York County Sheriff's	Jeffrey Regan	010	\$104,001.45
GRAND TOTAL				\$5,326,219.64