



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DPS/MSP/Tactical Team		
Department Contract Administrator or Grant Coordinator:		Sgt. Gregory Roy Starla Dorval		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 18,702.40	Advantage CT / RQS #:	RQS 16A 20230807*217
CONTRACT	Proposed Start Date:	7/1/2023	Proposed End Date:	3/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Bouchard & Sons Towing 12 Southgate DR Hampden, ME 04444		
Brief Description of Goods/Services/Grant:		Repairs on Tactical Team Armored Vehicle		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This emergency response vehicles engine failed while traveling to an emergency tactical team call recently. The engine needs to be fully replaced as a result of engine damage.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vehicle is considered a life protection critical piece of equipment that needs to be repaired and back in service as soon as possible. Without this critical piece of equipment, we are limited in how we safely resolve some of the most dangerous calls in Maine. We have selected this vendor due to past reliable and fair priced work given the emergency need.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor has completed past services and has always been fair in pricing services performed.

4. Describe the plan for future competition for the goods or services.

The Maine State Police remains committed to competitive pricing and services outside of an emergency, such as this.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):


Michael Sauschuck (Aug 10, 2023 09:11 EDT)


Typed Name:

Michael Sauschuck

Date:

Aug 10, 2023

Signature of DAFS
Procurement Official:

DocuSigned by:


Typed Name:

William J.E. Allen

Date:

8/16/2023






Bouchard and Sons-Engine PJJ

Final Audit Report

2023-08-10

Created:	2023-08-10
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeJeJu2GU3MohkaUAWbne41fkXrqGhSGJ

"Bouchard and Sons-Engine PJJ" History

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