



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of Public Safety – Maine State Police		
Department Contract Administrator or Grant Coordinator:		Lt. Jason Richards Starla Dorval		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 10,520.00	Advantage CT / RQS #:	RQS 16A 20230808*226
CONTRACT	Proposed Start Date:	8/7/2023	Proposed End Date:	8/6/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Magnet Forensics 2250 Corporate Park Drive, Suite 230 Herndon, VA 20171		
Brief Description of Goods/Services/Grant:		Magnet Axiom 1 year training pass and Axiom forensic examination software dongle.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

With advancements in digital technology, the Maine State Police Computer Crimes Unit (CCU) continues to search for a tool that will give access to that evidence when authority to search exists. In order to achieve the desired level of effectiveness and efficiency in the job, it is important to provide forensic analysts with tools necessary to achieve these goals. CCU has a new employee that will be trained to process digital forensics. This new employee will need a new forensic software license and subsequent training on utilizing Axiom software as it will aid them in the extraction and analysis of digital media where they can be more effective and provide accurate information in less time, reducing the current backlog and providing more evidence for prosecution and the Unit will be better able to protect Maine citizens and prosecute criminals who offend them.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Axiom software by Magnet Forensics is one of the computer crimes unit's primary forensic extraction and examination tools. Axiom is proprietary and is not available by any state or federal entity.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Online courses eliminate the travel expenses and this online passport provides the opportunity for the supervisor to prioritize the coarse schedule that fits the job requirement without having to wait for the course to be offered in person. This utilizes the concept of time is money by providing efficiencies as well as cost savings from unnecessary travel.

4. Describe the plan for future competition for the goods or services.

The Maine State Police Computer Crimes Unit routinely evaluates new forensic software tools in an ongoing effort to further our capabilities to extract critical data from the myriad of digital components (smart phones, tablets, game stations, cameras, etc.) that are in use and may be developed for future use (and unfortunately misuse) by consumers. The Unit has, on occasion, been used as a beta-test site for new forensic software. We do this to improve our work product and spur improvement within the computer forensic field. Axiom is becoming the new industry standard in forensic examination tools as it is faster and more efficient for an analyst to use then our current primary forensic tool.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

 Yes – If Yes, please attach the approved Business Case(s). No – If No, proceed to Part V.**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.


Signature of requesting
Department's Commissioner
(or designee):
[Michael Sauschuck \(Aug 8, 2023 10:38 EDT\)](#)

Typed Name:

Michael Sauschuck

Date:

Aug 8, 2023

Signature of DAFS
Procurement Official:DocuSigned by:

EA813178102243C...

Typed Name:

Joseph Zrioka, Director of IT Procurement

Date:

8/9/2023

McLean Magnet Axiom training and license PJF

Final Audit Report

2023-08-08

Created:	2023-08-08
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0CumZoyBIJMQ5OJJhizly63f-0F7M7a9

"McLean Magnet Axiom training and license PJF" History

-  Document created by Starla R Dorval (Starla.R.Dorval@maine.gov)
2023-08-08 - 2:35:06 PM GMT- IP address: 198.182.163.109
-  Document emailed to Michael Sauschuck (michael.sauschuck@maine.gov) for signature
2023-08-08 - 2:36:03 PM GMT
-  Email viewed by Michael Sauschuck (michael.sauschuck@maine.gov)
2023-08-08 - 2:38:25 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Michael Sauschuck (michael.sauschuck@maine.gov)
Signature Date: 2023-08-08 - 2:38:35 PM GMT - Time Source: server- IP address: 198.182.163.109
-  Agreement completed.
2023-08-08 - 2:38:35 PM GMT