



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.


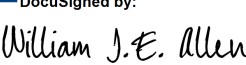
PART I: OVERVIEW			
Department Office/Division/Program:	Department of Public Safety, MSP		
Department Contract Administrator or Grant Coordinator:	Lt. Aaron Hayden Amy Gower		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	90,900.15	Advantage CT / RQS #:	RQS-16A-20230713*106
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:	7/14/2023	Grant Start Date:
	Project End Date:	12/31/2023	Grant End Date:
Vendor/Provider/Grantee Name, City, State:	McGovern Municipal Group Framingham, MA		
Brief Description of Goods/Services/Grant:	Chevrolet Tahoe Police Package (PPV), Ford F150 Responder		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
One Chevrolet Tahoe which will provide adequate space for specialty equipment within the Commercial Vehicle Enforcement Unit and one Ford F150 Police Responder for the same. 2023 McSap Funds was awarded two vehicles.	
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	
The Maine State Police was unable to locate any Chevrolet Tahoe police package (PPV) or F150 Responder cruisers in Maine. The Maine State Police recently purchased another Tahoe and Ford F150 Responder through this vendor. There are no other Tahoe PPV or Ford F150 Responder units located in the State of Maine.	
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	
This Tahoe and Ford F150 Responder are at similar costs for previous models purchased.	
4. Describe the plan for future competition for the goods or services.	
Due to the limited supply of specific vehicles needed for CVEU functions, all of DPS should be looking to receive bids in the future for Chevrolet Tahoe PPV and Ford F150 Responder trucks.	

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Aug 1, 2023 11:20 EDT)		
Typed Name:	Michael J. Sauschuck	Date:	Aug 1, 2023
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Typed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	8/7/2023






PJF F150 and Tahoe July 2023

Final Audit Report

2023-08-01

Created:	2023-08-01
By:	Amy Gower (amy.gower@maine.gov)
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