



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:	Dept of Public Safety – Crosby Farm Garage			
Department Contract Administrator or Grant Coordinator:	Sgt. Aaron Turcotte Iris Rogers			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 6272.52	Advantage CT / RQS #:	CT 16A 20230621*3731	
CONTRACT	Proposed Start Date:	7/1/2023	Proposed End Date:	6/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Waste Management of ME Inc 2000 Forest Ave, Portland, ME 04103			
Brief Description of Goods/Services/Grant:	Weekly pick-up and disposal of waste in vendor supplied 4-yard container.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Provide 1-4yd commercial trash container picked up weekly on Mondays. Vendor will dispose of trash in a responsible manner

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Prior CT is expired and the current Vendor's price proposal is in line with local competitors, and is under \$10,000.00 for a two year period.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The current Vendor's price proposal is in line with local competitors and is under \$10,000.00 for a two-year period.

4. Describe the plan for future competition for the goods or services.

Will be put to bid after two-year contract ends to ensure the most reasonable cost is acquired.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

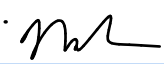

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <a href="#">Michael Sauschuck (Jul 31, 2023 10:26 EDT)</a>		
Typed Name:	Michael Sauschuck, Commissioner	Date:	
Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
Typed Name:	Martha verhille	Date:	8/2/2023








# PJF Waste Management Service 2023-2025

Final Audit Report

2023-07-31

Created:	2023-07-31
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