



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Agriculture, Conservation & Forestry, Bureau of Parks & Lands / Lands Division	
Department Contract Administrator or Grant Coordinator:		Theresa Spooner	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 9,950.00	Advantage CT / RQS #:	20230616*3713
CONTRACT	Proposed Start Date:	7/10/2023	Proposed End Date: 6/30/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		DASCO, INC Presque Isle, Maine VC0000126360	
Brief Description of Goods/Services/Grant:		Spraying for invasive plant species	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This spraying is to eradicate invasive plants, weeds and brush. The spraying of this herbicide to kill invasive plants in the forest is necessary to protect valuable timber species.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vendor is the only one in the state that has a specialized skidder-mounted sprayer to be able to get into the areas that need spraying.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates that were bid are deemed reasonable compared to past services done of this type. The vendor will be paid from dedicated revenue generated by Public Lands.

4. Describe the plan for future competition for the goods or services.

If this service is needed again, the Bureau will see if there are any other vendors with the equipment necessary to perform this spraying.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Amanda E. Beal

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Typed Name:

Date:

8/1/2023

Signature of DAFS
Procurement Official:

DocuSigned by:

Martha Verhille

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Procurement Justification Form (PJF)

Typed Name:	Martha Verhille	Date:	8/2/2023
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