



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Transportation/ Project Development/ MTEX		
Department Contract Administrator or Grant Coordinator:	Wade McClay – 207-462-1443		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 34,495.00	Advantage CT / RQS #:	2022080200000000169
CONTRACT	Proposed Start Date:	6/1/2022	Proposed End Date: 7/20/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Foundation Mechanics Inc., El Segundo, CA VC1000030782		
Brief Description of Goods/Services/Grant:	Repair and upgrade of Falling Weight Deflectometer		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Currently this equipment is not useable in the filed because the load cell needs to be rebuilt and we cannot longer replace the geophone sensors. This repair and upgrade will remedy this as well as duplicate the laptop controller which is DOS based and the laptop was made in 2004. This equipment is vital for ensuring our pavement design depth is no more costly than necessary.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Our existing equipment uses proprietary software which ties us to having it services and updated by the original equipment Manufacturer, Foundation Mechanics

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This Vendor has actually been considerably less expensive in the past, we paid nearly twice as much the one time we had to have another Company do the Calibration of the unit. Our research indicates that this is a reasonable cost for the work involved and it will extend the useful life of the equipment which is costly to replace.

4. Describe the plan for future competition for the goods or services.

As the FWD truck nears the end of it's life we will have to put out a competitive RFP for a replacement and should include annual calibration and preventive maintenance costs in the bid.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



Typed Name:

Bruce A. Van Note

Date:

8/17/2022

Signature of DAFS
Procurement Official:

DocuSigned by:
William J.E. Allen

Typed Name:

2D5B6E39F57E44A...
William J.E. Allen

Date:

8/18/2022