

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		IFW – Warden Service			
Department Contract Administrator or Grant Coordinator:		Sergeant Andrew Glidden			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$9,500.00	Advantage CT / RQS #:	RQS-09A-20220808*192		
CONTRACT	Proposed Start Date:	07/29/2022	Proposed End Date:	08/19/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Eagle Point Gun / T.J. Morris & Son 1707 Third Street Thorofare, NJ 08086 856.848.6945 PH 856.384.2938 FAX			
Brief Description of Goods/Services/Grant:		25 cases of .357sig Ammunition P357SHST1			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
x	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The warden service generally has a substantial supply of ammunition on hand for training and qualifications which are mandated by the Maine Criminal Justice Academy. Over the past two years warden service has been unable to acquire more ammunition. This is due to the ammunitions manufactures not producing the ammunition needed by not only warden service, but other Law Enforcement Agencies around the country.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

We have a contract with Eagle Point for our standard ammunition needs, but the ammunition requested is not on the agreement. The ammunition requested will supplement our standard ammunition needs until the manufactures resume production of the ammunition on the contract we have with Eagle Point.

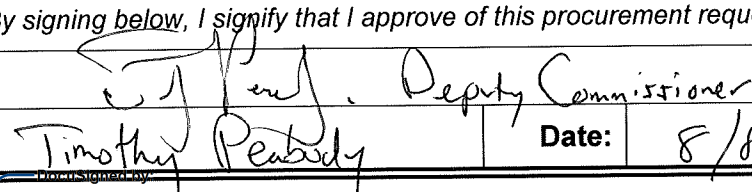

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This vendor is the only one that has the ammunition needed at this time.

4. Describe the plan for future competition for the goods or services.

Once the manufactures resume production of the ammunition on the contract with Eagle Point, we will resume purchasing ammunition from this vendor.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Timothy Peabody	Date:	8/8/2022
Signature of DAFS Procurement Official:			
Printed Name:	Sue H. Garcia	Date:	8/10/2022