



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of Public Safety – Maine State Police Computer Crimes Unit		
Department Contract Administrator or Grant Coordinator:		Lt. Jason Richards Joseph Wilson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 12,990.00	Advantage CT / RQS #:	RQS-16A-20220801*0162
CONTRACT	Proposed Start Date:	8/20/2022	Proposed End Date:	8/19/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Magnet Forensics 2250 Corporate Park Drive, Suite 130 Herndon, VA 20171 Chris Dinkelmeyer chris.dinkelmeyer@magnetforensics.com		
Brief Description of Goods/Services/Grant:		Purchase of two (2) twelve month training passes for Axion Forensic.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

With the addition of two (2) new forensic analysts, there is a need for two (2) new Axiom software training passes to train these new analysts with the Axiom forensic software that we currently utilize as one of our units primary forensic software tools.

Purchasing these training passes will allow the analysts to participate in all of the Axiom online/on demand trainings that Magnet Forensic offers within the next twelve months. Participating in online/on demand classes eliminates the need for travel which will greatly reduce the time and cost of training for these new employees in order to achieve the desired level of effectiveness and efficiency in the job.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Axiom forensic software is the accepted standard within the computer forensic analysis field for the extraction of data from computer hard drives and portable media devices. Magnet Forensics is the vendor for this Axiom technology and its proprietary software. As such they are uniquely qualified to provide training of the software. As one of the primary forensic tool used by CCU to extract data from computer hard drives and other portable digital media devices submitted in child exploitation cases it is paramount to have these new analysts trained in this software.

[Click or tap here to enter text.](#)

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Funding for the Magnet Software Axiom training passes is comparable to other software training passes and has been secured through our current ICAC Grant funding.

4. Describe the plan for future competition for the goods or services.

The Maine State Police Computer Crimes Unit routinely evaluates new forensic software tools in an ongoing effort to further our capabilities to extract critical data from the myriad of digital components (computers, smart phones, tablets, game stations, cameras, etc.) that are in use and may be developed for future use (and unfortunately misuse) by consumers. The Unit has, on occasion, been used as a beta-test site for new forensic software. We do this to improve our work product and spur improvement within the computer forensic field.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes – If Yes, please attach the approved Business Case(s).☒ No – If No, proceed to Part V.**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):*Michael Sauschuck*

Typed Name:

Michael Sauschuck

Date:

Aug 8, 2022

Signature of DAFS
Procurement Official:*Joseph Zrioka*

Typed Name:

Joseph Zrioka

Date:

8/10/2022






Magnet PJF

Final Audit Report

2022-08-08

Created:	2022-08-08
By:	Joseph Wilson (joseph.wilson@maine.gov)
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