



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Public Safety- SBI		
Department Contract Administrator or Grant Coordinator:		Matt Ruel Joseph Wilson		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)	\$5,148.00	Advantage CT / RQS #:	RQS-16A-20220804*0183	
CONTRACT	Proposed Start Date:	7/1/2022	Proposed End Date:	6/30/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Computer Projects of IL, Inc. Bolingbrook, IL		
Brief Description of Goods/Services/Grant:		OpenFox Messenger Licenses and Maintenance for METRO/NCIC Access.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There is a system that allows law enforcement to communicate with local law enforcement agencies and the feds to relay criminal history information. If we want to have that communication we need a system like this. We went through a long contract process and everything was reviewed and approved at all levels. A provision of that contract requires ongoing license fees this is just paying for that component.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The only vendor who can provide the licenses is the vendor who won the contract.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

These rates were all agreed to in our contract negotiations and are reasonable.

4. Describe the plan for future competition for the goods or services.

We have a multi-year contract with the company, when the contract ends it will be reviewed

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART V: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
	<i>Michael Sauschuck</i>		
Printed Name:	Michael Sauschuck	Date:	Aug 5, 2022
Signature of DAFS Procurement Official:	<i>Joseph Zrioka</i>		
Printed Name:	Joseph Zrioka	Date:	8/5/2022






CPI PJF

Final Audit Report

2022-08-05

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By:	Joseph Wilson (joseph.wilson@maine.gov)
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