



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DEP, Water Bureau, Division of Water Quality Management		
Department Contract Administrator or Grant Coordinator:		Brandy Piers		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$500,000	Advantage CT / RQS #:	06A 20220714*0137	
CONTRACT	Proposed Start Date:	07/14/2022	Proposed End Date:	12/31/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Alpha Analytical, Inc, Westborough, MA		
Brief Description of Goods/Services/Grant:		PFAS Sampling and Analysis of Publicly Owned Wastewater Treatment Facilities funded under MJRP Business Case S.69.1		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The DEP administers the Wastewater Construction Grant Program (CG) as authorized under MRS Title 38, Ch. 3, §411 and §412, that is funded through periodic bond issues approved by voters and in this case by the American Recovery and Reinvestment Act (ARPA). This program is essential to the Department's responsibilities to protect and improve the waters of the State, as mandated by Maine statute.

Per and PolyFluoralkyl substances (PFAS) have been identified as contaminants that need further investigation. This contract will provide retrieval and analysis services of effluent samples in and around publicly owned Wastewater Treatment Facilities to aid in the investigative process.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

These grants are given to municipalities or quasi-municipal organizations for projects for planning and/or construction of pollution abatement projects to protect and improve the waters of the State, as authorized under MRS Title 38, Ch. 3, §411 and §412. The facilities around the State need to address the issue of PFAS contamination, which begins with assessing the current situation. As a pre-approved lab, the Vendor is singularly qualified to accomplish the analysis needed to begin this PFAS assessment process.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Prior to executing the contract, costs were negotiated by the Department directly with the Vendor as they are uniquely qualified to complete the work. ARPA funds have been set aside to begin this investigative process, which is an important component of the Department's mandate.

4. Describe the plan for future competition for the goods or services.

For this contract, there are no subcontractors whose costs were not already considered within the quote from the Vendor. The scope of work is limited to that which is proposed in the contract and referenced documents. No additional costs are anticipated beyond what is currently included in the contract. If additional services are necessary at the conclusion of this contract, the Department will query other pre-approved labs as to whether they are able to execute the services required. If it is determined that the Vendor is still the only uniquely qualified laboratory, the costs will be renegotiated at that time.

PART IV: LATE JUSTIFICATION

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|-------------------------------------|------------------------------|---|
| 1. Is the vendor currently working? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No – If No, proceed to Part V |
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2. If you answered Yes to question 1, explain why the vendor is working before the contract is final approved.

PART V: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

1. Does this request utilize ARPA/MJRP Funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART VI: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>David R. Madore for Melanie Loyzim</i>		
Printed Name:	Melanie Loyzim, Commissioner	Date:	Jul 19, 2022
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i>		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	8/5/2022