



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DAFS/OIT/PEGA Application Support	
Department Contract Administrator or Grant Coordinator:		William Mason	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$36,220 increase	Advantage CT / RQS #:	CT 18B 20180928*1171
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	7/5/2022
	Previous End Date:	New End Date:	No change
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Stratosphere Consulting Services, LLC - Kittery Maine	
Brief Description of Goods/Services/Grant:		Pega application software enhancement	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Updates to MainePays – Accounts Payable, Pega app supported by Stratosphere Technical Consulting, LLC. Work as defined in the contract amendment.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Stratosphere is in year four (4) of a four (4) year contract with The State of Maine to support all State of Maine Pega applications. As such, they are constantly updating the applications source codes and deploying new bug fixes to production. Consequently, they are the most familiar with the programming architecture, testing, and deployment standards. Adding an additional vendor would not only cause slower development and less effective testing but would also introduce the additional risk of having multiple vendors colliding with source code changes and production deployment scheduling.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are consistent with the current support contract in place with the same vendor.

4. Describe the plan for future competition for the goods or services.

The current support contract with Stratosphere runs through September 30, 2022. On June 23, 2022 Stratosphere was granted a conditional award through the RFP process and is expected to sign a new contract to continue supporting the Pega applications.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?


Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

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Procurement Justification Form (PJF)

Typed Name:	Frederick Brittain, Chief Information Officer	Date:	7/27/2022
Signature of DAFS Procurement Official:	DocuSigned by: <i>Joseph Zrioka</i> EA813178102243C...		
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	7/27/2022