

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine CDC / Disease Prevention and Control/School Based Health Centers	
Department Contract Administrator or Grant Coordinator:		Chris Moiles Shawn Belanger	
(If applicable) Department Reference #:		CD0-21-4433A	
Amount: (Contract/Amendment/Grant)	Original: \$64,658.00 Amend: \$16,164.50 Revised: \$80,822.50	Advantage CT / RQS #:	CT 10A 20200610000000003828
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	7/1/2021
	Previous End Date:	New End Date:	9/30/2021
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		University of Southern Maine Portland, ME	
Brief Description of Goods/Services/Grant:		Evaluation Support for School Based Health Centers	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Maine's School Based Health Centers (SBHCs) provide medical and behavioral health care to over 2500 adolescents across the state. By making these vital services available in the school setting, SBHCs increase access to necessary services among youth who might otherwise go without care and reduce the need for students and parents to miss school or work to attend outside appointments. School Based Health Center services are provided through local partnerships between a health care organization and a school department. School districts provide physical clinic space within a middle and/or high school building, as well as administrative staffing and oversight, and in-kind support. The local health care entity provides medical and behavioral health clinicians, clinical oversight and supervision, and referrals to external sources of care. The

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PART III: SUPPLEMENTAL INFORMATION

purpose of this Agreement is to provide evaluation, Professional Development and Technical Assistance services to Maine's School Based Health Centers (SBHCs). These evaluation services are necessary, and continuity of that service is of the utmost importance to this program and the Maine Legislature.

This amendment is to extend the current agreement by an additional three (3) months and to add the necessary funding to support this extension.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This vendor has been providing this service since the RFP 201212444 was issued, with the excepted year of 2017 when funding was not provided. Due to the high-profile nature of these services, as indicated by the recent legislation (LD 392), continuity of these services by this vendor will provide for timely coverage of these services

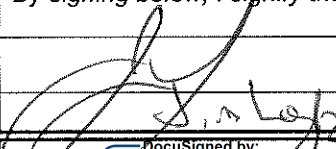
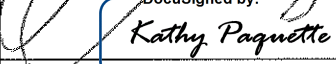
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost for this agreement is consistent with other costs provided by this vendor for similar work.

4. Describe the plan for future competition for the goods or services.

The Department intends to competitively procure these services with a 10/1/2021 contract start date.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	16-11-21
Signature of DAFS Procurement Official:	DocuSigned by:  Kathy Paquette		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	8/31/2021