

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		Maine CDC, Healthy Safe Living	
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Jeanne Garza	
(If applicable) Department Reference #:		CD0-21-4451	
Amount: (Contract/Amendment/Grant)	Original: \$ 313,344.00 Amend: \$ 313,402.00 Revised: \$626,746.00	Advantage CT / RQS #:	CT 10A 20200722000000000241
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date: 6/30/2021
AMENDMENT	Original Start Date:	7/1/2020	Effective Date: 6/1/2021
	Previous End Date:	6/30/2021	New End Date: 6/30/2022
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Pan Atlantic Research, Inc. Portland, ME 04101	
Brief Description of Goods/Services/Grant:		Conduct the Maine Integrated Youth Health Survey to obtain data, and prepare reports and data sheets	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	<b>X</b>	L. Other Authorization – RFP Extended

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The purpose of this Agreement is to provide the coordination and administration of the Maine Integrated Youth Health Survey (MIYHS). The Maine Integrated Youth Health Survey is a comprehensive survey of the health, risk, and protective behaviors of young people in Maine. The MIYHS administers self-report surveys for fifth/sixth grade (5/6), middle school, and high school to assess health risks and behaviors.

The purpose of this amendment is to extend the current agreement so that an RFP process may be completed with a new agreement starting 7/1/2022.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

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### PART III: SUPPLEMENTAL INFORMATION

The Provider was awarded under RFP 201310624. During the award period this Provider has developed materials, relationships and engaged schools, community programs and organizations providing the Maine Integrated Youth Health Survey. Those relationships with the community partners have enabled the Department to gather data for the Maine Integrated Youth Health Survey.

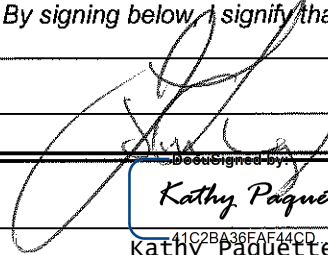
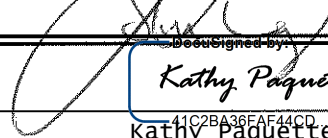
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs for this agreement are based upon past costs with this Provider for these services under RFP 201310624. Those costs have remained consistent since the contract was awarded.

**4. Describe the plan for future competition for the goods or services.**

The Department intends to competitively procure these services with a 7/1/2022 contract start date.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>			
	<b>Date:</b>	14-21-21	
<b>Signature of DAFS Procurement Official:</b>			
<b>Printed Name:</b>	Kathy Paquette	<b>Date:</b>	8/27/2021