

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	DOE-Education In The Unorganized Territories (EUT)		
Department Contract Administrator or Grant Coordinator:	Cathy Severance		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$55,800.00	Advantage CT / RQS #:	05C20180801*354
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	08/15/2018	Effective Date:
	Previous End Date:	06/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	McNally Busing, LLC 719 Main St., Moose River, ME 04945 207-668-2031 VC0000157858		
Brief Description of Goods/Services/Grant:	Student transportation provider for Long Pond Twp to schools in RSU#82- RFP#201806123 - Year 4 AMD as anticipated - Also includes add'l funding for an added daily run due to Covid Student Transp distancing requirements for AY21-22.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Student's residing in the unorganized territories will be provided transportation services as identified by statute and coordinated and paid for using EUT General Fund appropriated tax dollars.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This transportation award was the result of RFP#201806123 for Long Pond Twp students and anticipated for up to 5 years. The EUT reaches out to and is **willing to contract with any willing and qualified, certified licensed provider to perform the necessary services.**


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

It is not cost effective to place a State bus and driver in this remote location to transport students. The response to RFP#201806123 was low with only 1 transportation provider bidding a total cost of \$95,681.97 for 5 years.

4. Describe the plan for future competition for the goods or services.

The EUT continually inquires, coordinates and collaborates with local area school districts as well as other transportation providers in order to gain information in order to acquire willing providers who are qualified and/or already providing services in other local districts.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta, DOE Dep Comm	Date:	8/20/2021
Signature of DAFS Procurement Official:	<i>Michelle Fournier</i>		
	<small>006BBD96EE5347F...</small>		
Printed Name:	Michelle Fournier	Date:	8/26/2021