

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

PART I: OVERVIEW

Department Office/Division/Program:		DOE-Education In The Unorganized Territories (EUT)	
Department Contract Administrator or Grant Coordinator:		Cathy Severance	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$25,000.00	Advantage CT / RQS #:	CT05C20180710*72
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	08/15/2019	Effective Date:
	Previous End Date:	08/14/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Stacie A Murphy – d/b/a SJV Recovery & Behavioral Health PO Box 602, Madawaska, ME 04756 VC#0000188798	
Brief Description of Goods/Services/Grant:		Behavior & Counseling Services at the EUT operated Connor Consolidated School for students identified as Special Education as directed by each student's IEP.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization
	G.		M.

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

Behavior & Counseling Services for Connor CS students identified as special education as directed by each student's IEP. The Connor Consolidated School is located in unorganized territories and the State of Maine does not provide staff in the school to provide the necessary consultation, evaluation, or counseling services as required per each student's IEP.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Student's residing in the unorganized territories will be provided special education services as identified in each student's Individual Education Plan (IEP). Students are identified using mandated criteria set forth per Federal IDEA & Maine State Regulations. Every school is required by federal statute to provide a Free Appropriate Public Education (FAPE) for all students regardless of disability. The EUT does not have certified licensed behavior & psychological counseling professionals on staff to provide the required services. The EUT reaches out to and is **willing to contract with any willing and qualified, certified licensed provider to perform the necessary services.**


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

SJV is fully licensed and able to provide the necessary services as needed and upon request. In addition, the fees charged by SJV are consistent with other service providers who were willing in the past to provide these services. The cost of travel for SJV is less costly because of the location of the office in Madawaska and the school that is being served.

4. Describe the plan for future competition for the goods or services.

The EUT has several times begun the State of Maine process of submitting an RFP in order to advertise/request services from providers. During multiple RFP review processes, it was determined that due of the nature of the rural areas requiring services, limited responses to past competitive bids for these services in these areas and the fact that the UT was willing to accept any willing, certified licensed provider, a competitive process would not be required at this time." The UT continually inquires, coordinates and collaborates with local area school districts in order to gain information in order to acquire additional willing providers who are qualified and/or already providing services in other local districts.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta, DOE Deputy Commissioner	Date:	8/20/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Michelle Fournier</i>		
Printed Name:	Michelle Fournier	Date:	8/26/2021


Certificate Of Completion

Envelope Id: 7F0D28EA8F234F11A5C89D5850EB2834	Status: Completed
Subject: Please DocuSign This Document	
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AutoNav: Enabled	Envelope Originator: Daniel A. Chuhta Daniel.Chuhta@maine.gov
Envelope Stamping: Disabled	IP Address: 64.207.219.7
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Daniel A. Chuhta Daniel.Chuhta@maine.gov Deputy Commissioner Maine Department of Education Security Level: Email, Account Authentication (None)	Sent: 8/20/2021 1:32:36 PM Viewed: 8/20/2021 1:34:24 PM Signed: 8/20/2021 1:35:33 PM Freeform Signing
	
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