

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

## PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife/Wildlife Research Assessment Section		
Department Contract Administrator or Grant Coordinator:		Brenda Lord, Wildlife Secretary		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)	<b>\$ 13,843.70</b>	Advantage CT / RQS #:	CT-09A-20210823*0421	
CONTRACT	Proposed Start Date:	September 1, 2021	Proposed End Date:	March 1, 2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Matson's Lab, Manhattan, Montana		
Brief Description of Goods/Services/Grant:		Cementum analysis to age wildlife teeth		

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The purpose is to determine age and sex composition of the furbearer harvest. MDIFW monitors the demographics of the annual harvest of bobcat, fisher, marten, and river otter to ensure that the harvest is sustainable. The Provider shall age up to 2,000 teeth from bobcat, fisher, marten, and river otter. These teeth will consist of canines from marten, fisher, and otter, and a lower lateral incisor or canine from bobcat. To reduce expenses, we would like 3 specimens mounted per slide. The Provider will also report sex for marten and fisher from tooth samples. The Provider will report ages and sex by tooth number and return all of the tooth slides and spare teeth to Shevenell Webb, MDIFW, 650 State St, Bangor, ME 04401

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## PART III: SUPPLEMENTAL INFORMATION

### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Matson's Laboratory provides histological lab services to the wildlife community, including cementum age analysis. Their histological preparation methodology has become a standard in wildlife age analysis for researchers and wildlife management authorities around the world. Our Department has been working with Matson's lab to age wildlife teeth for years.



### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Matson's costs for tooth preparation (approximately \$5/ tooth) are as low, or lower than our in-house costs for performing the same service. Laboratories that age teeth for individual hunters are charging \$18/ tooth and up, which is considerably higher than Matson's rate.

### 4. Describe the plan for future competition for the goods or services.

Current staffing levels in the Mammal Group are not sufficient to allow the processing and cutting of 2,000 teeth, nor do we possess the equipment needed to section and accurately age teeth from these species. We have worked with Dahl-Chase in Bangor to develop their expertise in cutting teeth for us. While we plan on using Dahl-Chase for tooth cutting when we need a fast turn-around time, their tooth sectioning costs are over \$1/ tooth higher than Matson Lab and they do not age the teeth. At this time, we do not have the personnel capacity to age furbearer teeth.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	By signing below, I signify that I approve of this procurement request.		
			
<b>Printed Name:</b>	Nathan Webb	<b>Date:</b>	8/24/2021
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	1DFA565D481F42E... Debbie Jacques	<b>Date:</b>	8/25/2021