

State of Maine Procurement Justification Form

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OADS/DDS – Lori Harding		
Department Contract Administrator or Grant Coordinator:	Nancy Tan & Jeanne Garza		
(If applicable) Department Reference #:	ADS-22-9721		
Amount: (Contract/Amendment/Grant)	\$199,564	Advantage CT / RQS #:	CT 10A 2021052*3340
CONTRACT	Proposed Start Date:	07/01/2021	Proposed End Date: 06/30/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Elsevier, Inc. Philadelphia, Pennsylvania		
Brief Description of Goods/Services/Grant:	Elsevier provides the platform called DirectCourse that houses Maine's College of Direct Support – Direct Support Professional on-line certificate program		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>The MaineCare Home and Community Based Waiver (Section 21), Community Supports Waiver (Section 29), Brain Injury Waiver (Section 18), and Other Related Conditions Waiver (Section 20) require Direct Support Professionals to receive training and demonstrate proficiencies prior to providing direct support to individuals receiving services. The Section 21 and Section 29 Waivers specifically require that Direct Support Professional complete the curriculum adopted by the Department, i.e., the Maine College of Direct Support, within six months of the date of hire to meet Medicaid health and safety standards. Currently, nearly 12,000 active learners are employed as DSPs or are working toward Direct Service Professional (DSP) certification. Turnover in this field results in approximately 2,000 individuals being trained annually.</p>

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PART III: SUPPLEMENTAL INFORMATION

This Agreement provides access to the Maine College of Direct Support, a multimedia interactive on-line training curriculum developed by the Research and Training Center on Community Living at the University of Minnesota and the College of Direct Support Editorial Board, who ensure that every course for DSP training offers nationally recognized best practices. The Maine College of Direct Support program includes a Learning Management System online that allows administrators to track progress of those engaged in the program. The Department uses administrative access to monitor, manage, and review learners' DSP certification progress and completion.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Provider is the only national service providing a full curriculum for training of Direct Support Professionals which includes basic training topics and a wide range of additional topics. This curriculum is approved by the Centers for Medicare and Medicaid Services, the federal funding agent for Section 21 and Section 29 and the Maine Department of Health and Human Services. The Provider offers an extensive Learning Management System that enables the State to monitor compliance with training and certification requirements described in Section 21 and Section 29.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

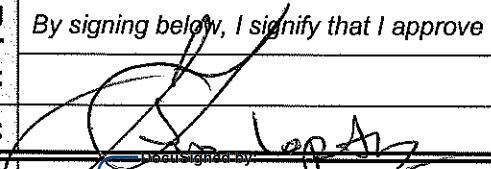

The cost is a subscription based on an unlimited number of learners, the type of Learning Management System that Maine uses, and the selection of the curriculum content that is provided to Maine.

The Department determined that the cost is fair and reasonable by comparing to the anticipated cost associated with developing and offering a comparable program within the Department.

4. Describe the plan for future competition for the goods or services.

The Department anticipates developing and issuing an RFP in 7/1/2022.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	17 th Jun - 21
Signature of DAFS Procurement Official:			
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	8/16/2021