

# State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DACF/Maine Forest Service/Forest Protection Division		
Department Contract Administrator or Grant Coordinator:	Jennifer Wright		
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$10,790.00	Advantage CT / RQS #:	CT-01A-20210713*69
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	8/01/2021	Proposed End Date: 06/30/2022
Vendor/Provider/Grantee Name, City, State:	Helicopter Safety Training LLC. 4331 Paluxy Hwy, Granbury, TX 76048		
Brief Description of Goods/Services/Grant:	Annual ground school and flight training/emergency training.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
<b>1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.</b>

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## PART III: SUPPLEMENTAL QUESTIONS

The Aviation Branch conducts annual "Factory" flight training and a ground school. There are only two companies that provide this training for our type of helicopters and this year, Bell Helicopter lost the information for the quote and when I called them to find out the information, it is now too late to do the training in the time that we have it scheduled. Mr. Wimberly of Helicopter Training LLC provided the quote in a timely manner for the allotted time. This process must continue to get the training completed, so we are using the quote put forth by Helicopter Safety Training LLC.

### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Lon Wimberly, owner of Helicopter Safety LLC was an instructor for Bell Helicopter for over 30 years and provided the annual training for the Forest Protection Division Aviation Branch for many of those years. He opened Helicopter Safety after retiring from Bell Helicopter and the Division has used his services since then because Bell Helicopter has a difficult time providing timely training and is always more expensive than Helicopter Safety.

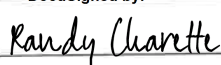
### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch compares prices from Bell Helicopter and Helicopter Safety Training on a regular basis and Mr. Wimberly's company is consistently several thousand dollars less expensive.

### 4. Describe the plan for future competition for the goods or services.

We are limited to companies that provide this level of training. Right now there are only two in the country that provide this type of onsite training using our helicopter, but we are always looking for options in the aviation industry to expand our options.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>	
	<small>DocuSigned by:</small>	
		
<b>Printed Name:</b>	<small>8F3DD450C23241E</small> Randy Charette	<b>Date:</b> 8/6/2021

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<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Debbie Jacques</i>		
<b>Printed Name:</b>	1DFA565D481F42E... Debbie Jacques	<b>Date:</b>	8/10/2021