

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW					
Department Office/Division/Program:		DOC/JJAG			
Department Contract Administrator or Grant Coordinator:		Linda Barry Potter			
(If applicable) Department Reference #:					
(Contract/Amendment/Grant)	Amount:	\$ 63,729.98	Advantage CT / RQS #:	CT 03A 202107090000000053	
CONTRACT	Proposed Start Date:	08/13/2021	Proposed End Date:	08/12/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Houlton Band Maliseet Indians, 88 Bell Road, Littleton, ME, 04730			
Brief Description of Goods/Services/Grant:		Gender Specific & Culturally Responsive Services			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
<p>The Department/JJAG is in need of a culturally responsive and delinquency prevention service in rural Maine. The Department/JJAG is in need of an evidenced-based program that works with individual and groups on delinquency prevention, particularly female youth, to decrease juvenile justice involvement or risk of juvenile justice involvement. The Department/JJAG is in need of a service that provides mentor services that focus on tribal culture in rural Maine, Juvenile Region 3.</p>

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The Houlton Band of Maliseet's is a club designed and adapted to the Native American culture that they serve. Currently there are 740 youth ages 5 to 18 on the Maliseet tribal roll, and there are no fees that this Club collects. Cultural values are the threads that tie the Maliseet traditions and practices between the past and the present. It is imperative to develop intervention tools that are woven in the Maliseet tradition and culture. The Houlton Band of Maliseet's are able to provide SMART MOVES and SMART Girls are Evidence Based programs developed by the National Boys & Girls Clubs and adapted to the Native American culture that this Club serves. This program help youth develop skills to resist risky behaviors including drug, alcohol, and tobacco use, as well as early sexual activity. The SMART Girls program is a small group health, fitness, prevention/education and self-esteem enhancement program designed to meet the developmental needs of girls in three age groups. The Cultural Engagement Mentor will engage youth with greater cultural exposure through a variety of artistic experiences that educate, challenge, and inspire youth to develop lasting links to Native Heritage. The mentor will also engage local cultural knowledge keepers as they find new outlets of expression with enrolled youth and families.

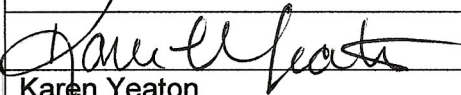
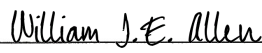
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

For this area in Maine, the costs associated with this grant to develop and deliver the SMART Moves, SMART Girls and Cultural Engagement Mentor for youth and families are fair and reasonable. This funding was allocated out of an award from the Office of Juvenile Justice & Delinquency Prevention and voted on by the JJAG Board. This helps meet the goals of the Board of developing rural, community-based, and culturally appropriate programs for youth 10 - 17.

**4. Describe the plan for future competition for the goods or services.**

In the event that another program is able to provider services specifically to the Houlton Band of Maliseet's, the Department/JJAG would use the RFP process to attain competitive bid and award the organizations with the best proposal score.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Karen Yeaton	<b>Date:</b>	7/29/2021
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	2D5B6E39F57E44A... William J.E. Allen	<b>Date:</b>	8/3/2021

NOI 0820210613 08/03/2021 - 08/09/2021