

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	DAFS/OIT		
Department Contract Administrator or Grant Coordinator:	William Mason		
(If applicable) Department Reference #:	MainePays-08-25-2020		
Amount: (Contract/Amendment/Grant)	\$100,150.00	Advantage CT / RQS #:	CT 18B 20180928*1171
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Stratosphere Technical Consulting, LLC 1601 Elm Street, Floor 33, Dallas, TX 75201		
Brief Description of Goods/Services/Grant:	Pega software support and software enhancements		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The Agency is looking to make enhancements to their current Pega application to allow for the processing of Journals and Internal Invoices.

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PART III: SUPPLEMENTAL INFORMATION

2.

Stratosphere is currently in year two of a four in a contract with The State of Maine to support all State of Maine Pega applications. As such, they are constantly updating the applications source codes and deploying new bug fixes to production. Consequently, they are the most familiar with the programming architecture, testing, and deployment standards. Adding an additional vendor would not only cause slower development and less effective testing but would also introduce the additional risk of having multiple vendors colliding with source code changes and production deployment scheduling.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are consistent with the current support contract in place with the same vendor.

4. Describe the plan for future competition for the goods or services.

The current contract with Stratosphere runs through September 30, 2022. Agencies and Maine IT will determine best path forward when the current contract nears expiration.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:



Printed Name:

Fred Brittain...

Date:

8/26/2020

**Signature of DAFS
Procurement Official:**



Printed Name:

Kathy Paquette

Date:

8/27/2020