

State of Maine Procurement Justification Form

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OCFS		
Department Contract Administrator or Grant Coordinator:	Chris Moiles/Jennifer Levesque		
(If applicable) Department Reference #:	CFS-20-912A		
Amount: (Contract/Amendment/Grant)	Original: \$ 80,500.00 Amend A: \$ 99,250.00 Total: \$ 179,750.00	Advantage CT / RQS #:	CT 10A 20190411000000002894
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	7/1/2019 7/1/2020
	Previous End Date:	New End Date:	6/30/2021 6/30/2021
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	National Council on Crime and Delinquency (NCCD) Children's Research Center, Washington DC		
Brief Description of Goods/Services/Grant:	Access to the portal, data collection system and technical assistance for the Structured Decision Making® Assessments. Support and assistance with integration into the CCWIS application.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
<input checked="" type="checkbox"/>	B. Amendment		H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
This contract provides support for the implementation of the five (5) assessment tools from the Structured Decision Making® (SDM) Model to continue to ensure that Maine OCFS Child Protective Services unit staff have adequate tools to make timely, consistent, and safe decisions regarding abuse and neglect concerns. This includes access to the portal, data collection system, and technical assistance.
The amendment is to allow Provider to support and assist in the integration of the proprietary Structured Decision Making (SDM) tools within the Comprehensive Child Welfare Information System (CCWIS) application.

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PART III: SUPPLEMENTAL INFORMATION

The Federal Regulations for the CCWIS requires that the system include all child welfare function within the system as a requirement for access to 50% federal match for the project. Currently, the Department uses the NCCD SDM tools from an externally hosted service directly from NCCD. This integration will incorporate the tool directly into the CCWIS system in the staff workflows. It will also reduce the need for the ongoing hosting contracts with NCCD, creating an overall savings in the future. This additional funding will be used to fund the NCCD costs associated with supporting the integration. This was a planned cost as part of the CCWIS implementation, planned and approved through the approved Federal IAPD and the Deloitte Consulting LLP contract. The amendment also adds funds to accommodate the increase in hosting cost for FY21.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Structured Decision Making® (SDM) model is a proprietary technology for child protection and assists agencies and workers in meeting their goals to promote the ongoing safety and well-being of children. This is the only evidence-based tool that can be used for this purpose. This system identifies the key points and uses structured assessments to improve the consistency and validity of each decision. The SDM model child safety assessment helps workers at all points in a case determine if a child may safely remain in the home, with or without a safety plan in place.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

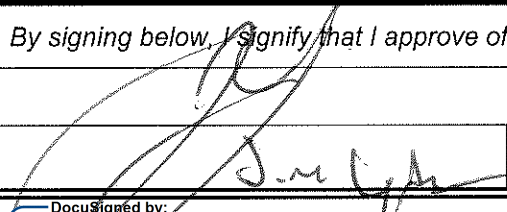
The costs of this contract were negotiated by the Department by deliverables. The services of this contract are comparable to the technical services provided with the following contracts with OCFS: State of Kansas for the ROM reports, Chapin Hall for CANS and FAST tools, and OQ Measures.

This amendment will reduce the need for the ongoing hosting contracts with NCCD, creating an overall savings in the future. This additional funding will be used to fund the NCCD costs associated with supporting the integration. This was a planned cost as part of the CCWIS implementation, planned and approved through the approved Federal IAPD and Deloitte Consulting LLP contract (for the CCWIS).

4. Describe the plan for future competition for the goods or services.

The need for support and assistance with implementation within CCWIS is a one-time need. The Department does not intend to competitively procure these services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	12-Aug-20
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Justin Franzose</i>		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	8/20/2020